

**MINUTES:** of the Meeting of Seamer Parish Council held in the Seamer and Itron War Memorial Hall, Main Street, Seamer, Scarborough on 8 October 2019 commencing at 7.00pm.

**PRESENT:** Councillor L Wallis (Chairman) in the Chair;  
Councillors H Mallory, V Milner, D Raine, J Ridsdale, WH Smith, and J Stockdale;  
County Councillor D Jeffels, 3 members of the public and the clerk.

#### **111 APOLOGIES FOR ABSENCE**

Councillors T Groves due to a family commitment, S Hill due to childcare commitments and J White due to a work commitment.

#### **112 DECLARATIONS OF INTEREST**

Councillor Mallory declared a personal interest in any matter arising on the agenda in relation to the Seamer Sports Association, as she was a representative on the Association.

Councillor Milner declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, particularly the Flower Tubs (*minute 122, below*), as she was Secretary of the Group, and in relation to the Stoney Haggs Road and Beacon Road area, as she lived in that area.

Councillor Raine declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as he was a member of the Group, and in relation to the Byward Drive and Station Road area, as he lived in that area.

Councillor Ridsdale declared a personal interest in any matter arising on the agenda in relation to the Stoney Haggs Road area, as he lived in that area.

Councillor Smith declared a personal interest in any matter arising on the agenda in relation to the Crossgates Community Centre, as he was Chairman of the Association.

Councillor Wallis declared personal interests in any matter arising on the agenda in relation to Station Road, as she lived in that area, and in relation to the Crossgates Community Centre, as she was a representative on the Association.

#### **113 PUBLIC PARTICIPATION**

No matters were raised by members of the public.

#### **114 MINUTES**

RESOLVED that the previously circulated minutes of the meeting of the Council held on 10 September 2019 be approved as a correct record and signed by the Chairman.

#### **115 MATTERS ARISING**

None.

#### **116 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

RESOLVED that further to minute 100 of the last meeting, this matter be deferred for a response from the Youth Club Management Committee meeting on 29 October 2019 as to its members' commitment to attendance at meetings and effective Parish Council representation, for consideration at the next meeting.

#### **117 TREE PLANTING**

RESOLVED that further to minute 101 of the last meeting, this matter be deferred for a report by Councillors Hill and Stockdale, following a meeting of the project team, for consideration at a future meeting.

#### **118 PUBLIC SEATS**

RESOLVED that further to minute 102 (a)(ii) and (c) of the last meeting, this matter be deferred for a report by the clerk and any quotations received, for consideration at the next meeting.

#### **119 MAINTENANCE OF BUSHES AND TREES IN THE CROSSGATES AREA**

RESOLVED that further to minute 86 (vi) of the meeting held on 13 August 2019:

- (a) the Borough Council be requested again, now urgently, to fulfil its contractual commitment to the Parish Council to cut back the trees overhanging the car park at Crossgates Community Centre.
- (b) the Council consider a report by Councillor White, following a meeting with the Borough Council's Parks & Countryside Services Manager, at the next meeting.

**120 'CAROUSEL' ROUNDABOUT EQUIPMENT AT THE GREEN**

Further to minute 109 (a) of the last meeting, the Council considered a verbal progress report by the clerk that relevant parts had been collected for repainting and a new spindle extension was being manufactured, prior to scheduling the refitting of all parts.

RESOLVED that:

- (a) the report be received.
- (b) following refitting and testing, the manufacturer be asked to certify the equipment fit for purpose and use.

**121 ANNUAL PLAYGROUND SAFETY INSPECTION REPORTS**

Further to minute 92 (vii) of the meeting held on 13 August 2019, the Council considered reports of RoSPA Play Safety's inspections of 14 September 2019, which were provided to the Council on 1 October 2019.

**(a) The Green**

RESOLVED that:

- (i) Councillor Stockdale's offer and suggestion that Councillors Stockdale and Groves assess the identified tasks for remedial action, arrange site meetings with the manufacturers, as required, and report for consideration at the next meeting, be accepted with thanks:
  - (a) Multiplay – Toddler: Significant corrosion, with need to de-scale back to good metal; potential need to repair where corrosion is severe, and recoat with lead free paint.
  - (b) Swing – Junior – 1 Bay 2 Seat: Surface uneven, with need to re-lay / re-fix matting.

**(b) Recreation Ground**

RESOLVED that:

- (i) Councillor Stockdale's offer and suggestion that Councillors Stockdale and Groves assess the identified tasks for remedial action, arrange site meetings with the manufacturers, as required, and report for consideration at the next meeting, be accepted with thanks:
  - (a) Multiplay: Net/barrier fixings at platform loose, with need to tighten or replace fixings.
  - (b) Rocker - Seesaw - Multipondo: Post cap missing with need to replace cap.
  - (c) Rotator: Paintwork in poor condition, with need to de-scale back to good base material; potential need to repair where corrosion is severe, and recoat with lead free paint.
  - (d) Swing - Tyre: Surface uneven, with need to make good, monitor and relay as required.
- (ii) The Council consider suitable arrangement for undertaking recommended routine maintenance checks, dismantling and inspection of relevant components, at the next meeting:
  - (a) Multiplay: To keep the protective surface under all bars and rings in good condition
  - (b) Swing - Tyre:
    - (i) To check on a routine basis to ensure that no unauthorised additions or alterations have been made to the chains and that the bearing rotates freely, with appropriate remedial action taken where necessary.
    - (ii) To dismantle and inspect supporting components in accordance with the manufacturer's instructions, on a regular basis.

**122 FLOWER TUBS**

The Council considered a verbal report by the Vice Chairman, on behalf of the Friends of Seamer Village.

RESOLVED that the siting of 2 additional flower tubs beside the bench in Main Street near the Church be supported and, if necessary, an application be made to the County Council for a Street

Furniture Licence, subject to the granting of which the Council accept ownership of and responsibility for the flower tubs.

## 123 CHRISTMAS CAROLS

RESOLVED that the Christmas Carols be held in the Memorial Hall on Tuesday 17 December 2019, unless the evening clashes with such an event at the Parish Church or the School, in which case the Christmas Carols be held on Friday 13 December 2019.

*County Councillor Jeffels joined the meeting.*

## 124 CORRESPONDENCE

The Council considered the following and any other general correspondence/communications received since the last meeting:

- (a) reports by Councillor Jeffels: by e-mail of 16 September 2019, following a meeting with the County Council's Highways Customer Communications Officer on 13 September 2019; by e-mail of 4 October 2019 concerning various matters, and, at the Chairman's invitation, a verbal report concerning:
  - (i) further to minute 79 (ix) of the meeting held on 13 August 2019, a consultation of residents on no waiting proposals for Station Road and Byward Drive, which were expected to be introduced as a temporary, experimental measure through a temporary Traffic Regulation Order.
  - (ii) further to minute 97 (v) of the last meeting, proposed traffic calming for the safety of pedestrians crossing the B1261 at Crossgates, for which research was still being carried out noting the limited width of the road due to cycle lanes, for which Councillor Jeffels had asked for investigations to be carried out into signage, rumble strips and/or coloured tarmac.
  - (iii) further to minute 97 (vi) of the last meeting, failure of the pedestrian crossing on Main Street.
  - (iv) an e-mail from a resident raising concerns about traffic speed outside the Church and Memorial Hall, and congestion of cars parked both sides of the road outside the garage.
  - (v) further to minute 97 (ix) of the last meeting, the Borough Council's Planning Officer's intention to make enquiries concerning the apparent loss of an unclaimed, presumed right of way, from Stoney Haggs Road behind the properties in Beacon Road.
  - (vi) the Police undertaking preventative welfare visits to vulnerable people to warn of significant frauds being perpetrated, not only but particularly by telephone.
  - (vii) a possible application by Scarborough Flower Fund Homes to build additional bungalows on its Flowerdale Court site at Seamer.

*Councillor Smith declared a personal interest in any matter concerning Scarborough Flower Fund Homes as a Director of this (not for profit) private company limited by guarantee without share capital.*

- (b) further to minutes 96 (b) and 97 (a) of the last meeting, e-mails from the Traffic Bureau at North Yorkshire Police, advising of the outcome of monitoring and:
  - (i) proposed safety camera vehicle enforcement at Main Street.
  - (ii) suitability for Community Speed Watch at Centurion Way.
- (c) further to minutes 86 (vi) of the meeting held on 13 August 2019 and 97 (iv) of the last meeting, e-mails from residents concerning hedge cutting in Station Road/Curlew Drive.
- (d) further to minute 97 (vi) of the last meeting, e-mails between the clerk and the County Council's Highways Customer Communications Officer concerning the pedestrian crossing on Main Street.
- (e) further to minute 103 (iv) of the last meeting, an e-mail from the Borough Council's Senior Planning Officer, via County Councillor Jeffels, confirming the circumstances of the heavy goods vehicles (HGVs) at 1 Ayton Road, Seamer, within the Operator's licence requirement.
- (f) further to minutes 103 (x) and 105 (a) (iii) of the last meeting, an e-mail from Beyond Housing's Property Services Supervisor, confirming the bush had been cut back and the fence would be reinstated on the Bell Close side of the approach to the Sports Club.
- (g) the monthly Police Report.

- (h) an e-mail from the County Council's Stronger Communities Delivery Manager (Scarborough & District) re 'Eat, Meet and Greet' Events

RESOLVED that:

- (i) the correspondence and reports be received.
- (ii) it be noted the pedestrian crossing on Main Street was now working fully.
- (iii) it be noted no application for planning permission for Flowerdale Court was currently active on the Borough Council's website.
- (iv) the Council's request for Community Speed Watch at Centurion Way be confirmed to the Traffic Bureau at North Yorkshire Police.

*County Councillor Jeffels left the meeting.*

## **125 PLANNING MATTERS**

### **(a) Planning Applications**

- (i) 19/02151/HS Installation of dormer window to front elevation at 10 Byward Drive, Crossgates.

RESOLVED that no objection and no comment be raised.

- (ii) 19/01958/HS Erection of conservatory to rear at 36 Heron Lane, Crossgates.

RESOLVED that no objection and no comment be raised.

## **126 OUTSIDE BODIES**

### **(a) Community action Policing (CaP) Group**

Further to minute 97 (i) of the last meeting, the Council considered a verbal report by the Vice Chairman, following the Northern Villages CaP Group's Annual General Meeting on 11 September 2019.

### **(b) Friends of Seamer Village**

The Council considered a verbal report by the Vice Chairman concerning the recent activities of the group.

RESOLVED that:

- (i) the reports be received.
- (ii) the Friends of Seamer Village be congratulated on winning the award for Best Spring Colour at this year's Muck and Magic Awards.

## **127 FINANCIAL MATTERS**

### **(a) Accounts for payment and income received**

RESOLVED that the accounts received for payment and income received since the last meeting be approved.

### **(b) Governance, Accounting and Audit Statements & Notices 2018-2019**

RESOLVED that:

- (i) the External Auditor Report and Certificate 2018/19 be received.
- (ii) publication of the Notice of Conclusion of Audit on 30 September 2019 be noted.

## **128 EXCLUSION OF THE PUBLIC**

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act) relating to:

- (a) the financial or business affairs of another party, and the amount of expenditure and/or terms proposed for the supply of goods or services (*minutes 129 and 130, below*)
- (b) any recipient of any service provided by the authority (*minute 131, below*)

## **129 JUBILEE ALLOTMENTS**

### **(a) Request from a tenant to erect a frame and temporary cover**

The Council considered a request from a tenant to erect a permanent frame 20 feet long x 13 feet wide x 6 feet 3 inches high, to be covered with polythene during August and September each year to protect the tenant's crop.

RESOLVED that:

- (i) the tenant be requested to provide a specification of the structure, including a diagram.
- (ii) the Council consider the request further at the next meeting, to include consideration of consulting the tenants of neighbouring plots.

**(b) Request from a tenant to swap plots when a specified plot becomes vacant**

RESOLVED that the request to swap plots when a specified plot becomes vacant be approved.

**(c) Request from a tenant who lives outside the Parish for a second plot**

RESOLVED that the Council's existing policy, which gives priority to applications from residents of the Parish for available plots, continue to be applied to any plot which becomes available.

**(d) Responses to notices of determination issued to tenants of unsatisfactorily maintained plots**

Further to minute 107 (i) and (ii) of the last meeting, the Council considered responses to the notices of determination issued to the tenants of unsatisfactorily maintained plots, including a verbal report by the Chairman following the Chairman and Vice Chairman's re-inspection of the allotments.

RESOLVED that:

- (i) notices of determination be rescinded from the tenants of 3 plots, which had been brought up to the proper standard and satisfactorily maintained, with no further action, other than those required of the tenant and the Council on an ongoing basis under the standard terms of the tenancy agreement.
- (ii) notice of determination be rescinded from the tenant of a further plot, noting the tenant's circumstances and efforts and the obvious improvements made to the state and condition of the plot, and the plot be re-inspected in a month's time on 11 November 2019 to monitor progress in the tenant's bringing the plot up to the proper standard, under the standard terms of the tenancy agreement.
- (iii) the remaining notice of determination, issued to the tenant who had not responded or improved the state and condition of the plot, take effect on 18 October 2019 without further notice and the plot be offered to the next person on the waiting list.
- (iv) it be noted that 4 Parishioners were on the waiting list, with the applicant at the top of the list having been waiting 2 years and 4 months, and 25 applicants were on the 'out of Parish' waiting list, of which the applicant at the top of the list had been waiting 3 years and 3 months.
- (v) enquiries be made and actions considered to remove chippings which have spread on to the car park area.

**130 ROAD SAFETY: TEMPORARY VEHICLE ACTIVATED SIGNS (VAS)**

Further to minute 96 (a) of the last meeting, the Council considered:

- (a) a quotation for the purchase of 2 VAS and fittings at 3 proposed sites:
  - (i) Lighting Column 17 on the B1261 Main Street, opposite Ratten Row, facing south;
  - (ii) Lighting Column 159 on the B1261, opposite Crab Lane, facing west;
  - (iii) Lighting Column 6 on the B1261 Cayton Low Road, facing east.
- (b) arrangements for the movement of the VAS between sites.

RESOLVED that:

- (i) the quotation be accepted in principle, subject to obtaining a revised quotation [*minute 130 (ii) (b), below*], with thanks to the County Council's Senior Engineer, Traffic Engineering.
- (ii) the County Council's Senior Engineer, Traffic Engineering be requested to:
  - (a) assess and advise on a suitable 4<sup>th</sup> site for the VAS on Stoney Haggs Road, facing north east.
  - (b) obtain a revised quotation including installation of fittings at the 4<sup>th</sup> site.
- (iii) Councillor Stockdale's offer to volunteer to undertake the movement of the VAS between sites be accepted with thanks.

- (iv) the Council consider suitable publicity of the installation of the VAS, following confirmation of the order.
- (v) consideration of locations to undertake speed surveys, to inform consideration of additional sites for the VAS to be sited and moved between, be deferred to the next meeting for responses from Parishioners as to their views, within the consultation published on the Parish Council's website and noticeboards.

### **131 REVIEW OF PRINTING REQUIREMENTS, OPTIONS AND COSTS**

Further to minutes 89 (a) (v) of the of the meeting of the Council held on 13 August 2019 and 106 (b) of the last meeting, the Council considered a report by the clerk of the conclusions and recommendations of a review of the printing requirements, options and costs for the effective administration of the Council.

RESOLVED that:

- (i) the Clerk and Responsible Financial Officer be authorised to request an account with credit terms from Ryman on behalf of the Council.
- (ii) the Council's current printer be replaced with an Epson EcoTank ET-2600 All in One Wireless Inkjet Printer from Ryman.

*The meeting closed at 8:40 pm*

The next meeting of the Council will be held in the Crossgates Community Centre, Crossgates, Scarborough on 12 November 2019 commencing at 7.00pm

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*Chairman*

*12 November 2019*