

(MONTHLY ACCOUNTS TEMPLATE)

SEAMER PARISH COUNCIL
FINANCIAL MATTERS – 14 January 2020
ACCOUNTS FOR PAYMENT AND INCOME RECEIVED

(a) ACCOUNTS FOR PAYMENT

From	Item	Amount (Ex Vat)	VAT Amount	Total	Cheque Number
Mr A Jennings	Salary (net)	Subject ITEM 19 on Agenda - Meeting 14/01/2020			
	Mileage allowance (12 miles @ 0.65ppm). Posting agenda on Noticeboards (12)	7.80	N/A	7.80	
	50% Phone/Broadband	29.50	N/A	29.50	
			Total:	37.30	103403
Mr A Jennings	Reimbursement for postage stamps: £16.80 1 st Class; £21.96 2 nd Class; £1.06 1 st Class Large	39.82	N/A	39.82	103404
Memorial Hall	Room Hire 10 & 17 December 2019 (Meeting & Christmas Remembered) Invoice 77	38.00	N/A	38.00	103405
Normans of Billingham Limited	Index dividers	9.18	1.84	11.02	103406
St Martin's Church	Churchyard Maintenance - 2019/20	318.97	N/A	318.97	103408
Tower Estates	Old School House Management Fee * deducted from rent (below)	90.00	18.00	108.00*	N/A
	TOTAL	533.27	19.84	553.11	

(b) INCOME RECEIVED

From	Item	Amount
Tower Estates	*Monthly rent of Old School House	750.00
	TOTAL	750.00

(c) December 2019 BANK STATEMENT DETAILS

Date	Bank Description	Item Description	Money Out	Money In	Approved at Council Meeting
03/12/2019	Direct Credit	Old School House Rent		642.00	10/12/2019
05/12/2019	Cheque 103388	Crossgates CC Room Hire	52.50		12/11/2019
09/12/2019	Deposit 100217	Youth Centre Quarterly rent		250.00	10/12/2019
12/12/2019	Cheque 103395	Clerk's salary etc	660.20		10/12/2019
	Cheque 103397	Printer	139.00		10/12/2019
	Cheque 103398	Festive Lights for Crossgates CC	122.97		10/12/2019
16/12/2019	Cheque 103394	Christmas tree at Memorial Hall	250.00		10/12/2019
18/12/2019	Cheque 103400	Annual Grounds Maintenance	10,344.47		10/12/2019
19/12/2019	Cheque 103396	HMRC: Tax and NIC	271.40		10/12/2019
23/12/2019	Cheque 103384	Memorial Hall Room Hire	16.00		12/11/2019
	Cheque 103392	Christmas Leaflet	100.00		12/11/2019m144(e)
	Cheque 103401	Annual CCTV of The Green	60.00		10/12/2019
24/12/2019	Cheque 103399	Crossgates CC Community Carols	50.00		10/12/2019
31/12/2019	Cheque 103402	Jubilee Allotment Water charges	373.13		10/12/2019
		TOTALS	12,439.67	892.00	