



SEAMER PARISH COUNCIL

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MINUTES: of the extraordinary Meeting of the Council held at Seamer & District Youth Centre, The Old School, Main Street, Seamer, Scarborough YO12 4RF on 29 August 2023 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, V Milner (Vice-Chairman), M Sykes, J Stockdale and J White;
The clerk.

95 APOLOGIES FOR ABSENCE

RESOLVED that:

- (i) apologies for absence given in advance of the meeting by Councillor M Coulson and North Yorkshire Councillor H Phillips be received.
- (ii) the previously circulated reasons given for absence by Councillor Coulson be approved.:

96 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (i) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (ii) no application for dispensation from restrictions on participation in discussion and/or voting was received.

97 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 8 August 2023 be approved as a correct record and signed by the Chairman.

98 FINANCIAL MATTERS

(a) Revision of Budget 2023/24

Further to minutes 91(b)(vii) & (viii) of the last meeting, the Council considered a report by the Clerk and Responsible Financial Officer, confirming the earmarked reserves and virements within a Revised Budget 2023/24.

RESOLVED that:

- (i) further to Financial Regulation 2.2, it be noted Councillor Stockdale had verified and signed the bank reconciliations and original bank statements for the period 1 April – 31 July 2023, with no exceptions to report.
- (ii) the Revised Budget 2023/24 be approved.

99 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to and/or which was likely to reveal the identity of any individual [minute 100(b)].
- (b) relating to the financial or business affairs of any particular person (including the authority holding that information) [minutes 100(a) & (b)].

100 OLD SCHOOL (YOUTH CENTRE) / HOUSE

(a) Maintenance

Further to minutes 191 of 14 February 2023, 212(a) of 14 March 2023, 16(a) of 11 April 2023, 41(b) of 9 May 2023, 61 of 13 June 2023, 77 of 11 July 2023 and 94(a) of the last meeting, the Council considered reports by the clerk, progress to date, options and next steps.

(i) Internal maintenance for re-letting of the Old School House

RESOLVED that:

- (1) the internal maintenance works be completed satisfactorily.

- (2) the Agent be requested to invoice the Council for the balance in the sum of £720.
- (3) subject to receipt of a suitable invoice and inclusion on the schedule for the next meeting, payment to Tower Estates (Scarborough) Ltd be authorised in the sum of £720 and the Agent be requested to pay Steve's Handyman service.

(ii) Roofing

RESOLVED that:

- (1) further to minute 45(ii)(2) of 13 June 2023, Councillor Stockdale's declared other interest and the Council's approved dispensation from restrictions on participation in discussion and voting in this matter be noted.
- (2) further to Standing Order 25.a.i, Councillors Stockdale and White be duly authorised to undertake an immediate external inspection of the roof of the Old School (Youth Centre)/House, subject to being accompanied by the clerk and such other Council Members currently present as wished to attend.

The Chairman adjourned the meeting pending the immediate inspection.

The Chairman recommenced the meeting and resumed consideration of this matter, following the inspection and return of all Council Members present and the clerk.

- (3) Councillor Stockdale be authorised to remove an ordinary ridge tile to his property for safe keeping, pending installation under minute 100(a)(ii)(4)(d).
- (4) the following remaining works be completed:
 - (a) a slipped slate with a wire under it, in the school side of the valley adjoining the school and school house at the rear of the property be rectified.
 - (b) any slates which have slipped into the valleys, primarily that front right of the school, be removed.
 - (c) an ordinary ridge tile on the back right (as originally referred to as on the entrance side) of the school be replaced with like to that adjoining it.
 - (d) an original ridge tile, which the Council had in its possession, be replaced on the other end of the same ridge, above the rear gate to the school.
 - (e) slipped or missing tiles be replaced:
 - (i) on the right, entrance side of the school, in the area above the entrance door.
 - (ii) on the rear of the school, in the area above the rear door.
 - (iii) on both sides of the front right gable edge, between the front right valley and the drive into the school on the entrance side.
- (5) the works specified in minute 100(a)(ii)(4) be negotiated with Complete Roofing Solutions Yorkshire Ltd, in liaison with the Agent, under the current contract.
- (6) further to Standing Order 25.a.i, Councillors Stockdale and/or White be duly authorised to undertake an external re-inspection of the roof of the Old School (Youth Centre)/House on completion of the works specified in minute 100(a)(ii)(4), subject to being accompanied by the clerk.
- (7) subject to satisfactory re-inspection on completion of the works, as specified in minutes 100(a)(ii)(4) - (6), receipt of a suitable invoice and inclusion on the schedule for the next meeting, payment to Tower Estates (Scarborough) Ltd be authorised in the sum of £3,468 and the Agent be requested to pay Complete Roofing Solutions Yorkshire Ltd in full.
- (8) the clerk continue to be delegated to accept quotations and place orders in this matter, in consultation with all Members and then the Chairman & Vice-Chairman.

(b) Letting and Management of the Old School House

Further to minutes 174(iii) of 13 November 2012, 158 of 13 December 2022 and 41(a) of 9 May 2023, the Council considered reports by the clerk, and arrangements for letting and management.

RESOLVED that:

- (i) it be noted the tenancy had been re-let from 30 August 2023.

- (ii) the Council consider establishing a Letting Policy, in liaison with the Agent, at a future meeting.

The meeting closed at 8:35 pm

The next ordinary Meeting of the Council will be held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL, on 12 September 2023 commencing at 7.00pm

Chairman

12 September 2023