

MINUTES: of the Meeting of Seamer Parish Council held virtually by Zoom on 13 October 2020 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors V Milner, D Raine, WH Smith;
County Councillor D Jeffels, 4 members of the public, including the President of Seamer Sports Association and the clerk.

8 APOLOGIES FOR ABSENCE

Councillors T Groves, due to being unwell; H Mallory, due to an urgent issue at the school and J Ridsdale, and the Secretary of Seamer Sports Association.

9 DECLARATIONS OF INTEREST

Councillor Milner declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as she was Secretary of the Group, and in relation the Stoney Higgs Road and Beacon Road area, as she lived in that area.

Councillor Raine declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as he was a member of the Group, and in relation to the Byward Drive and Station Road area, as he lived in that area.

Councillor Smith declared a personal interest in any matter arising on the agenda in relation to the Scarborough Flower Fund Homes, as he was a Director of this (not for profit) private company limited by guarantee without share capital.

Councillor Wallis declared personal interests in any matter arising on the agenda in relation to Station Road, as she lived in that area, and in relation to the Crossgates Community Centre, as she was a representative on and Vice-Chairman of the Management Committee.

10 PUBLIC PARTICIPATION

The following matters were raised by a members of the public and discussed:

- (a) Fly-tipping, over the fence in the parallel strip of bushes and trees between Metes Lane and the agricultural land to the south east, approximately half-way down Metes Lane, between its junctions with Meads Lane and Pasture Lane.
- (b) The status of any right of access on Metes Lane, as a highway, Public Right of Way or other.
- (c) Dogs fouling and off the lead, and aggressive behaviour by some owners when challenged at Seamer Sports Association.

RESOLVED that:

- (i) the contributions of members of the public be received with thanks.
- (ii) the owner of the land immediately south east of Metes Lane, between its junctions with Meads Lane and Pasture Lane, be identified and the fly-tipping reported, as relevant, to the land owner, the Borough Council and the Police, to promote removal and enforcement action.
- (iii) enquiries be made of the County Council, to clarify any right of access on Metes Lane.
- (iv) enforcement options to address dogs fouling and off the lead at Seamer Sports Association be explored.

11 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 29 September 2020 be approved as a correct record and signed by the Chairman.

12 MATTERS ARISING

(a) MINUTES OF THE MEETING OF 29 SEPTEMBER 2020

(i) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS (YLCA)

RESOLVED that, further to minute 5, Councillor Raine represent the Council at the YLCA Scarborough Branch.

(b) MINUTES OF THE MEETING OF 11 FEBRUARY 2020

(i) Grounds Maintenance Contract 2019/20 and Hedge & Tree Cutting

RESOLVED that, further to minute 199(e), it be noted the Borough Council completed the works.

(ii) Speeding and inconsiderate drivers on Long Lane

RESOLVED that, further to minute 199(b), it be noted the Council applied for a grant to the Police, Fire & Crime Commissioner to provide signage 'gates', to raise awareness of shared use of the lane, and promote safe, responsible, considerate use of the space.

(iii) Repair and Routine Maintenance of Playground Equipment

RESOLVED that, further to minute 203, it be noted Miracle Design & Play's quotations were accepted in full and the repairs were due to be undertaken imminently.

(iv) Bus Shelters

(1) RESOLVED that, further to minute 204(i), it be noted the Borough Council were replacing the bus shelter opposite the Byways, with works planned for 2 & 3 November 2020.

(2) RESOLVED that, further to minute 204(ii), it be noted the County Council was not the owner and the Borough Council was further investigating ownership of the bus shelter on the west of the B1261 between the Byways and Musham Bank.

(c) MINUTES OF THE MEETING OF 10 DECEMBER 2019**(i) EXTENSION OF PAVEMENT AND CREATION OF DROPPED KERB, ON BYWAYS SIDE OF STATION ROAD, COMING OFF THE ROUNDABOUT**

RESOLVED that, further to minute 171(c)(i), it be noted the County Council was putting the case forward for funding from the Accessibility Fund for 2021/22.

13 PUBLIC RIGHTS OF WAY: LAND OFF STONEY HAGGS ROAD, SEAMER

RESOLVED that it be noted:

- (i) the County Council had consulted the Council informally, inviting it to submit any evidence relevant to the extent of public rights which existed along the routes under consideration.
- (ii) the Council was consulting Parishioners via its website and Facebook page, to submit evidence to the clerk by 30 October 2020, for consideration at the next meeting.

14 ROAD SAFETY: B1261 CROSSGATES

Councillor Jeffels joined and was welcomed to the meeting during discussion of this item.

Further to minute 178(ii) of the meeting held on 14 January 2020, the Council considered:

- (a) E-mails from a resident of 26 and 27 September 2020.
- (b) Further to minute 171(a)(ii)(b) of 10 December 2019, the County Council's proposed Scarborough Road 40mph Speed Limit Order: Notice of Proposal; Plans; Consultation letter, and Consultation Questionnaire.
- (c) Further to minute 201(a)(ii) of 11 February 2020, relocation of a Vehicle Activated Sign.
- (d) Further to minute 201(b) of 11 February 2020, an e-mail of 21 September 2020 from the Police Traffic Bureau re Community Speed Watch.

RESOLVED that:

- (i) it be noted:
 - (1) the continuing issue of speeding and inconsiderate driving/parking on the B1261 at Crossgates had been raised again with the County Council Highways department and the Police, to inform further multi-agency consideration of solutions and any operational Police response around the time of morning highlighted.
 - (2) the information provided had been circulated internally amongst the Roads Policing officers to pay passing attention.
- (ii) Councillor Jeffels' offer to request the County Council again consider reducing the speed limit on the B1261 between Centurion Way and Cayton Low Road/Station Road/Byward Drive to 30mph, and installing traffic calming on the approaches to the Byways roundabout, be accepted with thanks.
- (iii) the County Council and Police be written to, confirming the Council and Councillor Jeffels' joint requests.
- (iv) the Chairman's offer to raise the matter with the Police at the next Community and Policing (CaP) Group Meeting be accepted with thanks.

- (v) the County Council's proposal to reduce the speed limit on B1261 Scarborough Road between Seamer and Crossgates to 40mph be supported.
- (vi) relocation of the Vehicle Activated Sign forward from Lighting column No. 159 opposite Crab Lane to Lighting column No. 164 opposite Southgate, be considered at a future meeting, following the outcome and, if applicable, implementation of the County Council's proposed Scarborough Road 40mph Speed Limit Order.
- (vii) it be noted, following delay due to Coronavirus (COVID-19) restrictions and guidance, Police Support Volunteers were beginning to conduct site assessments and consider options to deliver training to local Community Speed Watch volunteers.

15 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting, inviting Councillor Jeffels to speak and add to his report:

- (a) Report of County Councillor Jeffels "Parish Council updates as - October 8th 2020".
- (b) Monthly Police Report.
- (c) Opinion Research Services consultation notice and questionnaire of 23 September 2020, on behalf of the Borough Council, re Community-led Housing Survey.
- (d) Borough Council letter of 28 August 2020 re Local Plan [Review] Issues and Options.
- (e) Borough Council e-mail of 9 July 2020 re Build a Better Borough.
- (f) E-mail request from George Pindar School of 11 July re Funding for Books and confirmation of 9 October 2020 that full funding had been secured.
- (g) E-mail of 4 October 2020 from a Parishioner, and Councillor Jeffels' reply and e-mail to the County Council's Highways Communications Officer re Stoney Haggs Road & Stoney Haggs Rise.
- (h) E-mail of 5 October 2020 from a Parishioner re a wire chain fence to the path from Pasture Lane, opposite Rainford Close, to Bell Close, causing an obstruction hazard to pedestrians.

RESOLVED that:

- (i) the reports and correspondence be received.
- (ii) further to minute 171(a)(ii)(b) of 10 December 2019, it be noted junction improvement works at Scarborough Road, Stoney Haggs Road and Pasture Lane, including the installation of traffic lights, was planned to commence on 26 October 2020.
- (iii) further to minute 12(b)(ii) of these minutes it be noted, as the Police, Fire & Crime Commissioner's AJ1 Project Road Safety Fund received a high number of grant applications:
 - (1) County Councillors had been offered the opportunity to feedback on their local electoral division specific applications, prior to the planned multi-agency decision making panel.
 - (2) Priority would be given to match funded applications.
- (iv) it be noted Yorkshire Water had resolved a loose observation cover in the road on the northbound B1261 exit to Musham Bank to the Byways roundabout, which was disturbing residents, at the Council's request.
- (v) further to minute 171(b)(i) of 10 December 2019, re recurrent flooding at the eastbound B1261 entry from Seamer to the Byways roundabout, it be noted the County Council:
 - (1) had cleaned the gully and jetted through the drain, confirming an apparent obstruction or collapse in the drain but being unable to gain CCTV access from the gully.
 - (2) awaited priority for a capital scheme for further investigation and remedial work.
 - (3) in the meantime, would regularly jet through the drain to keep it running as much as possible.
- (vi) Councillor Jeffels' offer to request the County Council reinstate white lines to the sides of Stoney Haggs Rise be accepted with thanks.
- (vii) Councillor Jeffels' offer to provide and put up posters to deter dog fouling in the Long Lane area be accepted with thanks.

16 PUBLIC SEAT REFURBISHMENT: THE GREEN AND BELL CLOSE

RESOLVED that quotations be sought for the refurbishment of the Council's bench immediately below the entry/exit ramp at The Green and that at Bell Close.

17 PLANNING MATTERS**(a) Planning Applications**

- (i) 20/01590/FL Erection of 149 no. dwellings. Revised scheme in relation to phase 2 of application reference 17/00452/FL, proposing a re-plan of the site, revised house types and a net gain of 2 no. dwellings, Land To The North Of Beacon Road, Seamer
RESOLVED that the following suggestions of the North Yorkshire Police Designing Out Crime Officer in his report of 23 September 2020 be noted and recommended to the Planning Authority:
- (1) Defensible space and Boundary Treatments as at paragraphs 4.4.1, 4.4.2, 4.4.3 and 4.4.4 of the Designing out Crime Report.
 - (2) Car Parking as at paragraphs 4.5.1 and 4.5.2 of the Designing out Crime Report.
 - (3) Utility Meters as at paragraph 5.2.1 of the Designing out Crime Report.
- (ii) 20/01697/FL Extension to existing workshop, new valet building and provide new junction onto Market Lane, Vantage Toyota, Dunslow Road, Eastfield
RESOLVED that the Council:
- (1) objects to any entrance to and/or exit from the site on Market Lane, due to the existing and likely increase in the volume of traffic, congestion and impact on safety, both ways, at and between such entrance/exit and the Market Lane/Dunslow Road junction.
 - (2) notes in making its objection that any vehicle entering the site from Market Lane would either have to cross already busy and congested traffic, causing further congestion and potential obstruction of the Market Lane/Dunslow Road junction, or travel further up and back down Market Lane, extending the area of impact of the likely increase in the volume of traffic, congestion and impact on safety in both directions.
 - (3) has no objection otherwise to the proposed development of the site.
- (iii) 20/01917/HS Formation of dormer window in front roof slope, 24 Stapleton Close, Seamer
RESOLVED that no objection and no comment be raised.
- (iv) 20/01829/RM Reserved matters for B1, B2 and B8 employment units, landscaping works, car parking and vehicular, pedestrian circulation and other associated works, relating to decision 16/00933/OLA; Land At Great Hill, Scarborough Business Park, Hopper Hill Road
RESOLVED that no objection and no comment be raised.
- (v) 20/01851/HS Retrospective application for proposed front dormer, 32 Centurion Way, Crossgates
RESOLVED that no objection and no comment be raised.
- (vi) 20/01307/HS Removal of conservatory and erection of single storey extension, 23 Napier Crescent, Seamer
RESOLVED that no objection and no comment be raised.
- (vii) 20/01076/FLA Variation of condition 1 of decision reference 19/02010/FL to allow alterations to design for Change of use and alteration of barbers (A1) including installation of rear dormer to form 1no. dwelling house (C3), Old Jail Barbers, 58 Main Street, Seamer
RESOLVED that no objection and no comment be raised.

18 OUTSIDE BODIES

No matters reported.

19 FINANCIAL MATTERS**(a) Budget Update 2020-21 April to July**

RESOLVED that this matter be deferred for consideration at the next meeting.

(b) Accounts for payment and income received

RESOLVED that:

- (i) the accounts received for payment and income received 1 April to 9 September 2020 be approved.
- (ii) it be noted the clerk was monitoring water charges for the Jubilee Allotments, in liaison with Business Stream, following more accurate billing based on actual meter readings.
- (iii) the accounts received for payment and income received since the last meeting be approved.

(c) Community Fund

The Council considered a grant application received from Seamer Sports Association for 50% of the cost of a 40 foot shipping container, to secure and maintain sports equipment.

RESOLVED that the grant in the sum of £1,350 be approved.

20 JUBILEE ALLOTMENTS

The following matters were raised by Councillor Milner and a tenant and discussed:

- (a) Fly-tipping of a significant quantity of bark chippings since 11 October 2020.
- (b) The hedge fronting the allotments site not yet having been cut.

RESOLVED that:

- (i) further to minute 152(c) of 12 November 2019, it be noted only Councillor Hill had authority to deposit wood or bark chippings at the allotments, if and when requested by the Council.
- (ii) it be noted fly tipping of leylandii chippings at the allotments on or about 3 February 2020, reportedly by a sign-written commercial vehicle from York which had not been identified, was subsequently reported to the clerk and on to the Police and the Borough Council.
- (iii) tenants be requested to be vigilant, note and if possible photograph the details of any vehicle acting suspiciously at the allotments, and report details immediately to the clerk and/or the Police, as appropriate.
- (iv) it be noted the specification of the grounds maintenance contract is for the hedge to be cut in the autumn.

21 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act):

- (a) relating to the financial or business affairs of any particular person (*minute 22, below*).
- (b) relating to any individual (*minutes 23, 24 and 25, below*).
- (c) relating to any negotiations in connection with any labour relations matter arising between the authority and an employee of the authority (*minute 25, below*).
- (d) in respect of which a claim to legal professional privilege could be maintained in legal proceedings (*minute 26, below*).

22 PUBLIC SEATS: ADDITIONAL BENCHES AT 'THE MOUNTAINS' AND LONG LANE

Further to minute 212(b) of 11 February 2020, the Council considered quotations received.

RESOLVED that JW Joinery Ltd's quotations be accepted and the works awarded accordingly:

- (i) Long Lane 1.5 m Bench.
- (ii) 1.8 m Double Bench at the Mountains between Centurion Way and Long Lane – Option 2 Bench to face Both Ways (Back to Back).

23 OLD SCHOOL HOUSE: IMPROVEMENT

The Council considered a request from the tenant for improved draft-proofing and insulation.

RESOLVED that:

- (i) it be noted, in considering the following, the property is likely to have solid walls.
- (ii) all options for improving the energy efficiency of the property be explored.
- (iii) all opportunities for grant funding energy efficiency improvements to the property be explored.
- (iv) copies of the annual gas and electricity certificates be provided by the agent and held on file.

24 JUBILEE ALLOTMENTS: REQUESTS FROM TENANTS FOR TEMPORARY STRUCTURES

The Council considered the following requests from tenants concerning the erection of temporary structures:

- (a) further to minutes 174(a) & 189(i) of 10 December 2019 and 14 January 2020, respectively, a frame and temporary cover 6 feet 3 inches tall x 15 foot long x 13 foot wide.
- (b) a rectangle structure of 3.2 x 3.9 x 2m covered in butterfly proof mesh.

RESOLVED that:

- (i) the requests be deferred to a future meeting.
- (ii) in the meantime, the Council consider its requirements and limitations for consenting to the erection of buildings (including all structures) on allotment gardens.

25 CLERK AND RESPONSIBLE FINANCIAL OFFICER: PO BOX ADDRESS

Further to minute 53(i) of 11 June 2019, the Council reviewed the 50% contribution to the PO Box address.

RESOLVED that:

- (i) continuation of the 50% contribution to the PO Box address be approved.
- (ii) the 50% contribution to the PO Box address continue to be reviewed, annually in May.

26 MATTERS ARISING**(a) MINUTES OF THE MEETING OF 29 SEPTEMBER 2020****(i) Delegation of Decision Making**

Further to minute 7, the Council considered a verbal report by the Chairman and the further advice of the clerk.

RESOLVED that:

- (1) the delegation to the Chairman, Vice-Chairman and one other Councillor be rescinded.
- (2) there be specific urgency delegation to the clerk to respond to the Planning Authority, only in the following circumstances, on behalf of the Council:
 - (a) concerning statutory consultation on a planning application or appeal:
 - (i) where the consultation period ends before the next scheduled meeting of the Council.
 - (ii) received after the publication of the agenda for the next meeting of the Council, where the consultation period ends before the following scheduled meeting.
 - (b) subject to at least 10 days consultation with Members of the Council by e-mail.
 - (c) subject to further consultation with the Chairman and Vice-Chairman.
 - (d) subject to reporting to the following meeting of the Council.

The meeting closed at 9.40 pm

The next meeting of the Council will be held virtually by Zoom,
on Tuesday 10 November 2020 commencing at 7.00pm.

Parishioners are warmly invited to attend and those wishing to attend should request an invitation by e-mail to clerk@seamercrossgates.org.uk at least 2 hours before the meeting.

Chairman

10 November 2020