



SEAMER PARISH COUNCIL

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MINUTES: of the Meeting of the Council held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD on 13 June 2023 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors V Milner (Vice-Chairman), J Stockdale and J White;
North Yorkshire Councillors D Jeffels and H Phillips; Chairman of Irton Parish Council, Councillor P Morrell; Honorary Alderwoman H Mallory; Police Sergeant 615 A Marshall; 2 members of the public and the clerk.

44 APOLOGIES FOR ABSENCE

RESOLVED that:

- (i) apologies for absence given in advance of the meeting by Councillors M Coulson and K Elbourne be received.
- (ii) the previously circulated reasons given for absence by Councillors Coulson and Elbourne be approved.
- (iii) it be noted there was no other Councillor absent.
- (iv) it be noted Mr DE Raine had resigned from the Office of Councillor on 21 May 2023.

45 DECLARATIONS OF INTEREST

RESOLVED that:

- (i) it be noted no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (ii) the following applications for dispensation be received and approved:
 - (1) by Councillor Wallis, from restrictions on participation in discussion and voting concerning item 11 on the agenda [minute 54] for this meeting only, regarding road salt gritting on Station Road, Crossgates, as Councillor Wallis lived on this street so would benefit from it being gritted.
 - (2) further to minute 28(b)(iv) of the last meeting, by Councillor Stockdale, from restrictions on participation in discussion and voting, as the Council's representative to the Seamer & District Youth Centre Management Committee, until the next Annual Meeting of the Council to be arranged and held in May 2024, to be able to report on and represent the Council on business relating to and/or affecting Seamer & District Youth Centre.

46 COMMUNITY AWARD FOR SEAMER, CROSSGATES AND IRTON

Further to minute 10 of 11 April 2023:

- (a) the Chairman received the Community Award on behalf of Seamer Parish Council and Irton Parish Council, to be awarded annually to a person living in Seamer, Crossgates and Irton who is considered to have made a significant contribution to life in the community, from North Yorkshire Councillor D Jeffels, as a legacy for his 17 years representing the former Seamer & Derwent Valley Ward of North Yorkshire County Council.
- (b) the Chairman of Irton Parish Council announced Mrs E Plevey, the immediately past Chairman of 20 years and a continuing Trustee of Seamer & Irton War Memorial Hall, Member of St Martin's Church and Member of Seamer & Irton WI as the inaugural recipient of the Community Award, as approved jointly by Seamer Parish Council and Irton Parish Council under delegation under paragraph 3(a) of the Terms of Reference of the joint Community Award Working Group.
- (c) Councillor Jeffels presented the Community Award to Mrs Plevey for the coming year, congratulating and thanking Mrs Plevey for her outstanding service and significant contribution to life in the community.
- (d) On receiving the award, Mrs Plevey thanked Councillor Jeffels and Members of the Parish Councils for making the award, and the Councillors and others for their service to the community and support.

47 TRAVELLERS' HORSE FAIR

The Council considered a verbal report by Police Sergeant Marshall.

RESOLVED that:

- (i) the verbal report be received, with thanks.
- (ii) it be noted:
 - (1) the usual multi-agency arrangements were in place but with a dedicated team of mainly local Police Officers assigned when on duty, rather than a wider rota.
 - (2) the site would be open from Wednesday 12 to Saturday 15 July 2023, closing at 6.00pm.
- (iii) North Yorkshire Police and North Yorkshire Council be requested to ensure the security of Centurion Way Community Woodland, which was newly planted by young people and community volunteers, from grazing horses.
- (iv) Councillor Milner's offer to confirm arrangements for the reading of the Proclamation of the Fair of Seamer, known locally as the Charter, including the availability of a reserve reader in case required, be accepted with thanks.

Councillor Jeffels, Hon Alderwoman Mallory and PS Marshall gave apologies and left the meeting at this point.

48 PUBLIC PARTICIPATION

No matters were raised by members of the public.

49 REPORT OF COUNTY COUNCILLOR H PHILLIPS

The Council considered a verbal report by Councillor Phillips, concerning:

- (a) Scarborough & Whitby Area Constituency Committee meeting held on 9 June 2023.
- (b) School Streets Pilot, Seamer and Irton Community Primary School.
- (c) Grass cutting.
- (d) Fibre broadband cable laying.
- (e) Highways.

Councillor Morrell left the meeting at this stage.

- (f) Questions raised by Councillor Milner on behalf of the Friends of Seamer Village.
- (g) Section 106 funding arising from the Linden Homes' Northfield Meadows development.
- (h) Seamer Surgery.

RESOLVED that:

- (i) the verbal report be received, with thanks.
- (ii) further to minute 140(a)(i) of 8 March 2022, it be noted the Parish Council had responded to North Yorkshire Council's informal consultation, under delegation in consultation with all Members of the Council and then the Chairman & Vice-Chairman, wholeheartedly supporting the proposed 'School Street' pilot closure of Bell Close to motor vehicles other than permit holders for periods at the beginning and end of school days.
- (iii) further to minute 169(c) of 10 January 2023, it be noted Education and Health Section 106 funding had been triggered from the Linden Homes' Northfield Meadows development.
- (iv) Councillor Phillips' representations to maintain a GP Surgery in Seamer be supported.

50 JUBILEE ALLOTMENTS**(a) Matters resolved under delegation**

None.

(b) Tenants' Participation

The Council considered the additional rules being implemented by 11 July 2023 to safeguard the mains water supply, which was raised by a tenant within the meeting at the Chairman's discretion:

RESOLVED that the tenant's positive contribution about the improvements of hoses not being installed under the ground or fixed/permanently on the ground, or left attached to the Council's water taps or touching the ground when not in use, be noted with thanks.

51 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 9 May 2023 be approved as a correct record and signed by the Chairman.

52 CO-OPTION TO COUNCIL VACANCIES

RESOLVED that it be noted:

- (i) further to minute 25(ii) of the last meeting, the Notice of Vacancy following the resignation of Mr WH Smith expired on 31 May 2023 with no requests for an election received.
- (ii) further to minute 44(iv) of this meeting, the Notice of Vacancy following the resignation of Mr DE Raine expired on 12 June 2023 with no requests for an election received.
- (iii) consequently, these vacancies in the Crossgates Ward be filled by co-option.

53 NORTH YORKSHIRE COUNCIL STANDARDS ARRANGEMENTS

Further to minute 35 of the last meeting, the Council considered:

- (a) correspondence received from the Monitoring Officer.
- (b) further to minute 3 of 12 January 2022, adopting the North Yorkshire Council Code of Conduct for Members.

RESOLVED that:

- (i) the North Yorkshire Council Code of Conduct for Members be approved and adopted, subject to tailoring to the Parish Council where relevant for Council name and Officer role in consultation with the Monitoring Officer.
- (ii) the North Yorkshire Council Standards Committee Complaint Procedure be noted.
- (iii) the North Yorkshire Council Assessment Criteria be noted.
- (iv) the North Yorkshire Council Complaint Form be noted.

54 ROAD SALT GRITTING SCHEDULE AND PROVISION OF BINS

Further to minute 166 of 10 January 2023, the Council considered a report by the clerk.

RESOLVED that:

- (i) it be noted North Yorkshire Council had confirmed its responsibility for only 3 road salt/grit bins in the Parish Council's area:
 - (1) Station View, to the left of the hill from the B1261, Crossgates.
 - (2) Curlew Drive, in the hedge opposite the OneShop, Crossgates.
 - (3) Station Road, on left at the bottom of bank from the B1261, Crossgates.
- (ii) it be noted the former Scarborough Borough Council, which was assimilated in the new North Yorkshire Council, had reported it did not have responsibility for any road salt/grit bins in the Parish Council's area.
- (iii) the road salt/grit bin in Londesborough Park, behind the Londesborough Arms, Seamer, which was nearly full of old salt and hardly used, be removed to replace the damaged road salt/grit bin on Centurion Way, at the end of the footpath to Long Lane, Crossgates.
- (iv) the clerk arrange the disposal of the damaged road salt/grit bin from Centurion Way.
- (v) Councillors Stockdale & White's offer to move the road salt/grit bin from Londesborough Park to Centurion Way, at the end of footpath to Long Lane, Crossgates be accepted with thanks.
- (vi) the clerk be authorised to have those remaining road salt/grit bins, which are not on a North Yorkshire Council primary gritting scheduled route and not confirmed as the responsibility of either the Parish Council or North Yorkshire Council:
 - (1) Bell Close, outside Seamer & Irton Community Primary School, Seamer.
 - (2) Denison Avenue, at its junction with Abbots Garth, Seamer.
 - (3) Long Lane, at its junction with Pasture Lane, Seamer.
 - (4) Crab Lane, towards Long Lane from Leighton Close, Crossgates, on the offside.
 - (5) Brierley Road, at its junction with the B1261, Crossgates.
 - (6) Beacon Road, at its junction with Stoney Hags Road, Seamer.

refilled, when necessary, when refilling those road salt/grit bins confirmed as being the responsibility of the Parish Council:

- (1) Pasture Lane, at its junction with Scarborough Road, Seamer.
 - (2) Denison Avenue, at its junction with Pasture Lane, Seamer.
 - (3) Bell Close, at its junction with Denison Avenue, Seamer.
 - (4) Centurion Way, at the end of the footpath to Long Lane, Crossgates.
 - (5) Leighton Close, left of the first junction within the Close from the B1261 end, Crossgates.
 - (6) Heron Lane, at its junction with Curlew Drive, Crossgates.
 - (7) Crossgates Community Centre, Crossgates, at the entry to its car park.
 - (8) Coniston Gardens, to the left of its junction from Coniston Way, Crossgates.
 - (9) Rydal Crescent, at its junction with Byward Drive, Crossgates.
- (vii) North Yorkshire Council be requested to add Station Road to its Primary Gritting Schedule, being the only vehicular access to/from Seamer Station and reflecting its steep bending gradient from/to the B1261.

55 BEST KEPT GARDEN AND ALLOTMENT COMPETITIONS

The Council considered a report by the clerk.

RESOLVED that:

- (i) the Best Kept Gardens and Allotments Competitions 2023 be held.
- (ii) Enclosed Gardens, Open Gardens and Allotments categories be judged for 1st, 2nd, 3rd and Highly Commended, and Bell Close for Winner only.
- (iii) the following areas be judged by the following Councillors, between Friday 23 June and Sunday 2 July 2023:
 - (1) Area 1: Councillors K Elbourne and J Stockdale.
 - (a) North east Seamer: Stoney Haggs Road, Beaconsfield Road, Napier Crescent and Northfield Meadows estate areas.
 - (b) Rural properties, Seamer Moor Lane and Racecourse Road.
 - (c) Stoney Haggs Rise, Edge Dell and A64, Edge Dell to Musham Bank.
 - (d) Crossgates, south of B1261 Musham Bank to Byways / north of B1261 Byways to Scarborough-York railway.
 - (e) Crossgates, north of B1261, Musham Bank to Stoney Haggs Road.
 - (2) Area 2: Councillors V Milner and L Wallis.
 - (a) North west Seamer, both sides of B1261 Ayton Road.
 - (b) Central and South Seamer, south of B1261 Scarborough Road, including Bell Close.
 - (c) Jubilee Allotments and rural properties off B1261 and A64.
 - (3) Area 3: Councillors M Coulson and J White.
 - (a) Crossgates, south of B1261 from Centurion Way to Scarborough-York railway line.
 - (b) Any residential properties only within the industrial estate south of B1261 Cayton Low Road and east of Scarborough-York railway line.
- (iv) the clerk be advised of judged recommendations no later than Monday 3 July 2023, for final judging by an independent relevant professional.
- (v) arrangements be made for presentations to be made at the 12 September 2023 meeting.

56 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

- (a) Monthly Police Report.
- (b) Scarborough, Whitby and Ryedale Mind - Cost of living update.
- (c) North Yorkshire Council - Let's Talk Transport.

RESOLVED that the report and correspondence be received.

57 PLANNING MATTERS**(a) Planning Applications****(i) Applications considered and resolved under delegation**

RESOLVED that, further to Standing Order 15(b)(xv), the following planning applications responded to and responses made to the Planning Authority under delegation since the last meeting be noted:

- (1) 23/00515/FL Erection of 1no. Dwelling, Land On The North West Side Of Dawnay Close, Crossgates.

RESOLVED that the Council objects to the application on the grounds of highway safety and road access, due to proposed access and egress with the busy 40mph B1261:

- (a) in immediate proximity to other junctions, including but not only the almost immediately opposite Brierley Road.
 - (b) in proximity to bus stops in both directions.
 - (c) in proximity to a blind summit approach and egress from the busy 'Byways' Scarborough Road, Station Road, Curlew Drive roundabout.
 - (d) within an area assessed and approved by the North Yorkshire Council Highways Authority, based on assessment by North Yorkshire Police under the Speed Management Protocol, for the deployment of vehicle activate signs in both directions.
 - (e) within an area assessed and approved by North Yorkshire Police under the Speed Management Protocol, for the deployment of Community Speed Watch in both directions.
- (2) 23/00514/HS Erection of 2 storey side extension and a single storey rear extension, 54 Leighton Close, Crossgates.

RESOLVED that no objection and no comment be raised.

(ii) Current applications

- (1) ZF23/00723/HS Single storey side extensions, 81 Napier Crescent, Seamer.

RESOLVED that no objection and no comment be raised.

- (2) Further to minute 186(a)(iii)(1) of 14 February 2023, concerning withdrawal of planning application 22/00837/FL:

- (a) 23/00212/F Conversion of agriculture buildings to storage (Use Class B8) and light industrial (Use Class B2), demolition of 4no agriculture buildings and formation of HGV trailer parking area, Herdborough [House] Farm, Malton Road, Seamer.

RESOLVED that the Council objects to the application on the grounds of highway safety and road access, due to the access and egress with the busy A64, on which the national speed limit applies, in proximity to the bending approach to the A64/B1261 Malton Road roundabout.

- (3) ZF23/00683/FL Extension to warehouse and associated alterations to site layout, Great Storage Unit 2, Great Hill, Eastfield.

RESOLVED that no objection and no comment be raised.

58 OUTSIDE BODIES**(a) Crossgates Community Centre**

RESOLVED that it be noted the entrance porch carpet had been replaced.

59 FINANCIAL MATTERS

RESOLVED that:

(a) Accounts for payment and income received

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.

- (ii) payment to Neil Barnes Landscape Services in the sum of £350.00 for an invoice received after completion of the schedule be approved, for moving vehicle activated signs twice, purchasing rock salt and refilling road salt/grit bins, and putting up and taking down bunting for the Coronation celebrations, subject to inclusion on the schedule for the next meeting.
- (iii) payment to Seamer & Irton War Memorial Hall in the sum of £45.00 be approved, for room hire, subject to inclusion on the schedule for the next meeting.

60 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual [*minutes 62 & 63*].
- (b) relating to the financial or business affairs of any particular person (including the authority holding that information) [*minutes 61 - 63*].

61 OLD SCHOOL HOUSE

(a) Roofing

RESOLVED that, further to minute 41(b) of the last meeting:

- (i) it be noted the Planning Authority had confirmed the property was not a listed building.
- (ii) a verbal report by Councillors Coulson and/or White, concerning the small tiled sections above the ground floor windows, be deferred to the next meeting, following inspection.
- (iii) it be noted a 3rd quotation had been received and the 3 quotations considered under delegation under minute 41(b)(iv), and:
 - (1) initially RESOLVED that the Agent be requested to confirm Complete Roofing Solutions (Yorkshire) Ltd's quotation included the matched replacement of the missing ridge stone (on the entrance side).
 - (2) having received confirmation from the Agent that Complete Roofing Solutions (Yorkshire) Ltd's quotation included the matched replacement of the missing ridge stone (on the entrance side), RESOLVED that Complete Roofing Solutions (Yorkshire) Ltd's quotation be accepted and the Agent instructed to place the order.
- (iv) £3,000 be committed to the Old School/House Repairs/Improvements budget from reserves.

(b) Maintenance

RESOLVED that:

- (i) it be noted required maintenance for re-letting had been:
 - (1) notified by the Agent.
 - (2) considered under the general urgency delegation under Standing Order 15 b. xvii, in consultation with all Members and then the Chairman & Vice-Chairman, and RESOLVED that the Agent be requested to seek one or more estimates from Handypersons.
- (ii) the clerk be delegated to accept estimates and place orders in this matter, in consultation with all Members and then the Chairman & Vice-Chairman.

62 RENEWAL OF PO BOX ADDRESS WITH ROYAL MAIL

RESOLVED that, further to minute 44 of 18 May 2022:

- (a) renewal of the PO Box address and approval of the Council's 50% contribution to this in the sum of £165 excluding VAT under delegation, under Financial Regulation 4.1 e), in consultation with all Members and then the Chairman and Vice-Chairman, subject to inclusion on the schedule for this meeting, be noted.
- (b) the requirement to review the 50% contribution annually be discontinued.

63 EMPLOYMENT POLICIES AND PROCEDURES

RESOLVED that, further to minutes 70(b)(ii) - (iv) of 12 January 2021 & 14(a)(ii) of 11 April 2023 and Standing Order 5.k, review of the Council's employment policies and procedures be deferred to the next meeting, for the Chairman and clerk to consult with the Yorkshire Local Councils

Association (YLCA).

The meeting closed at 9:00 pm

The next meeting of the Council will be held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL, on 11 July 2023 commencing at 7.00pm

Chairman

11 July 2023