



# SEAMER PARISH COUNCIL

www.seamercrossgates.org.uk

Clerk and Responsible Financial Officer  
Proper Officer  
Andy Jennings

PO Box 512 | Scarborough | YO11 9GH  
M: 07777 667232  
E: clerk@seamercrossgates.org.uk

10 March 2024

## ***Report of the Clerk to the Chairman and Members of the Council***

### **BUDGET 2023/24**

#### **1 PURPOSE**

- (a) This report is intended to inform the Council concerning any further earmarking of reserves and/or virements recommended within the budget for the current financial year, 2023/24.

#### **2 RECOMMENDATIONS**


- (a) a £120 increase in 'Allotment Rents' receipts forecast, due to the introduction of a tenancy administration fee for all new tenants to the Jubilee Allotments, be noted.
- (b) £3,000 miscellaneous receipts from North Yorkshire Council's Locality Budget be noted.
- (c) £100 be vired from the Clerk Salary (net) budget, being £30 to the Clerk Car Allowance budget and £70 to the Tax and NIC budget.
- (d) £100 be vired from the Property & Market Rent Evaluation budget, being £70 to the Old School/House Repairs Improvements budget, £20 to the Memorial Hall Hire of Hall budget and £10 to the Crossgates Community Centre Hire of Room budget.
- (e) £35 be vired from the Road Grit Bins budget to the Road Safety budget.

#### **3 CONCLUSIONS**

- (a) A £120 increase in 'Allotment Rents' receipts is forecast, due to the introduction of a tenancy administration fee for all new tenants to the Jubilee Allotments.
- (b) £3,000 additional miscellaneous receipts have been received in North Yorkshire Council Locality Budget funding.
- (c) No changes are required to the total for each class (Administration, Establishment, Land & Property or Services) of payments within the budget or, therefore, the budget total.
- (d) No changes in earmarked reserves are indicated.
- (e) Small virements are required between budget headings within the same class of payments.

#### **4 CONSIDERATIONS**

- (a) Under Financial Regulation 4.1. expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget.
- (b) Under Financial Regulation 4.4. no expenditure may be authorised that will exceed the amount provided in the revenue budget for that class of expenditure other than by resolution of the council. During the budget year and with the approval of council having considered fully the implications for public services, unspent and available amounts may be moved to other budget headings or to an earmarked reserve as appropriate ('virement').
- (c) Under Financial Regulation 4.11. changes in earmarked reserves shall be approved by council as part of the budgetary control process.
- (d) The latest earmarking of reserves and virements were approved by the Council meeting on 12 December 2023 [minute 169(a)(iii)] and approved within a Revised Budget 2023/24 – December 2023 on 9 January 2024 [minute 185(a)].

  
**Andy Jennings**  
**Clerk and Responsible Financial Officer**  
**Proper Officer**  
**10 March 2024**