

MINUTES: of the Meeting of Seamer Parish Council held virtually by Zoom on 10 November 2020 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors V Milner (Vice-Chairman), D Raine, WH Smith;
County Councillor D Jeffels, Councillor H Phillips (Chairman of Yorkshire Local Councils Associations Scarborough Branch), 3 members of the public and the clerk.

27 APOLOGIES FOR ABSENCE

RESOLVED that:

- (i) apologies for absence given in advance of the meeting by Councillors T Groves, S Hill, H Mallory, J Ridsdale and J White be received.
- (ii) the previously circulated reasons given for absence by Councillors Groves, Hill, Mallory, Ridsdale and White be noted.
- (iii) it be noted Councillor Phillips hoped to join the meeting, following her chairing a meeting of East Ayton Parish Council starting at the same time as this meeting.

28 DECLARATIONS OF INTEREST

Councillor Milner declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as she was Secretary of the Group, and in relation the Stoney Hags Road and Beacon Road area, as she lived in that area.

Councillor Raine declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as he was a member of the Group, and in relation to the Byward Drive and Station Road area, as he lived in that area.

Councillor Smith declared a personal interest in any matter arising on the agenda in relation to Scarborough Flower Fund Homes, as he was a Director of this (not for profit) private company limited by guarantee without share capital.

Councillor Wallis declared personal interests in any matter arising on the agenda in relation to Station Road, as she lived in that area, and in relation to the Crossgates Community Centre, as she was a representative on and Vice-Chairman of the Management Committee.

29 PUBLIC PARTICIPATION

The following matter was raised by a member of the public:

- (a) Further to minute 10(ii) of the last meeting, fly-tipping off Metes Lane.

RESOLVED that:

- (i) it be noted:
 - (1) the County Council had been requested to advise on ownership of the parallel strip of bushes and trees between Metes Lane and the agricultural land to the south east, approximately half-way down Metes Lane, between its junctions with Meads Lane and Pasture Lane.
 - (2) the fly-tipped mattress had since been removed from this location.
 - (3) a significant number of car tyres were now in the bushes, trees and triangular 'horse field' at the Meads Lane end of Metes Lane, between Meads Lane and Metes Lane.
- (ii) ownership of the land be identified and the fly-tipping reported, as relevant, to the land owner, the Borough Council and the Police, to promote removal and enforcement action.
- (iii) the Chairman's offer to raise this at the next Police monthly meeting be accepted with thanks.

30 MINUTES

RESOLVED that:

- (i) the previously circulated minutes of the meeting of the Council held on 13 October 2020:
 - (1) be amended at:
 - (a) minute 8, page 3, to add ", and the Secretary of Seamer Sports Association".
 - (b) minute 17(a)(ii)(1), page 6, to delete "(currently a mini roundabout)".
 - (c) minute 20, page 7:
 - (i) to replace "tenants" with "Councillor Milner and a tenant".

- (ii) to add “(b) The hedge fronting the allotments site not yet having been cut.”
- (iii) in paragraph (i), to replace “no one had been requested or” with “only Councillor Hill” and to add “, if and when requested by the Council”.
- (iv) to add “(iv) it be noted the specification of the grounds maintenance contract is for the hedge to be cut in the autumn.”

(2) then be approved as a correct record and signed by the Chairman.

- (ii) future draft minutes be provided to the Chairman and Vice-Chairman to check for accuracy before distribution to Councillors and publication as draft.
- (iii) other than in exceptional circumstances, or agreed by the Chairman or Vice-Chairman, future draft minutes be provided to the Chairman and Vice-Chairman on or before the second Monday following the meeting.

31 **MATTERS ARISING**

(a) Enforcement to address dogs fouling and off the lead at Seamer Sports Association

Further to minute 10(iv), the Council considered a verbal report by the clerk.

RESOLVED that it be noted advice had been sought from the Yorkshire Local Councils Associations (YLCA), and a copy of the signed lease requested from the Council’s Solicitors, to inform YLCA advice on the respective powers of the Council and the Sports Association.

(b) Wire Chain Fence to Path, Pasture Lane opposite Rainford Close to Bell Close

Further to minute 15(h), the Council considered a verbal report by the clerk.

RESOLVED that it be noted the repair by Beyond Housing had been undone but Beyond Housing had re-repaired the fence, equally promptly.

(c) Speeding and inconsiderate drivers on Long Lane

Further to minutes 12(b)(ii) and 15(ii) & (iii), the Council considered a verbal report by the Chairman.

RESOLVED that:

- (i) it be noted the Council’s application to the Police, Fire & Crime Commissioner for £2,980.00 for Long Lane - Quiet Lane signage ‘gates’, to promote safe, responsible, considerate shared use, was approved in full and the order had been placed.
- (ii) it be noted the further £316.52 pledged from Councillor Jeffels’ Locality Budget would be available from May 2021.
- (iii) Councillor Jeffels and the Chairman’s considerable work on the Long Lane - Quiet Lane project be noted with thanks.
- (iv) an official ‘opening ceremony’ be arranged with partner agencies following installation.
- (v) it be noted, following reports from Parishioners of concerning behaviour and liaison by the Council, the County Council had implemented a temporary closure of Long Lane during the Scarborough Road, Stoney Haggs Road and Pasture Lane junction works.

(d) Road Safety: B1261 Crossgates

Further to minutes 14(i)(1), (iii) & (iv), the Council considered a verbal report by the Chairman.

RESOLVED that it be noted:

- (i) the Chairman had raised the matter at the monthly Police meeting.
- (ii) a Police Officer had undertaken to monitor inconsiderate driving/parking on the B1261 around the time of morning highlighted.
- (iii) the Police would consider contacting Lady Lumley’s School to communicate appropriate advice to parents dropping off and collecting their children from school buses.

(e) Signage and white lining on Stoney Haggs Rise

Further to minute 15(g) and (vi), the Council considered a verbal report by Councillor Milner.

RESOLVED that:

- (i) it be noted Councillor Milner suggested the centre line be reinstated on the narrower steep hill section of Stoney Haggs Rise at the last meeting.

- (ii) Councillor Jeffels' offer to request the County Council also reinstate the centre line and/or consider more effective signing on the narrower steep hill section of Stoney Haggs Rise be accepted with thanks.

32 PUBLIC RIGHTS OF WAY: LAND OFF STONEY HAGGS ROAD, SEAMER

Further to minute 13 of the last meeting, the Council considered submitting any relevant evidence to the extent of public rights which exist along the routes under consideration.

RESOLVED that:

- (a) it be confirmed whether the only person to respond to the Council's public consultation had previously submitted her evidence to the County Council, and:
 - (i) if not, the evidence be submitted.
 - (ii) if so, there be no new evidence to submit to the County Council.
- (b) the application be supported.

33 CHRISTMAS

The Council considered arrangements for Christmas:

(a) Christmas Carol Service

RESOLVED that:

- (i) it be noted the Crossgates Community Centre Community Carol Singing was cancelled.
- (ii) the Carol Service, usually held in the Memorial Hall, Seamer, not be held.

(b) Provision, installation and removal of Christmas Trees

RESOLVED that:

- (i) Neil Barnes Landscape Services be requested to:
 - (1) supply and install three small trees on the roadside wall of Crossgates Community Centre, fit lights to these and the roadside outside length of the centre, and remove these after New Year.
 - (2) re-connect the tree lights at The Green Park, Seamer and disconnect these after New Year.
- (ii) the clerk to order a 16' tree for the car park of the Memorial Hall, Seamer:
 - (1) and Councillor Stockdale's prior offer to arrange delivery and installation with lights, and removal of the tree and lights after New Year, on behalf of the Council, be accepted with thanks;
 - (2) subject to confirming Councillor Groves' offer to connect the tree lights to his electricity supply at cost to the Council, with thanks.

(c) Christmas Best Decorated Property Competition

RESOLVED that the competition be not held.

34 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting, inviting Councillor Jeffels to speak and add to his report:

- (a) Report of County Councillor Jeffels "Parish Notes - October 30 2020".
- (b) Monthly Police Report.
- (c) Further to minute 10(iii) of the last meeting, to consider any response from the County Council as to any right of access on Metes Lane.
- (d) Further to minute 102(b) of 10 September 2019, e-mail from a Parishioner re: Bench and litter bin on Stoney Haggs Road.
- (e) E-mail from Secretary, Seamer Sports Association re: Vandalism, hand sanitiser.
- (f) E-mail from a Parishioner re: Dog fouling, Main Street.
- (g) Eastgate Solar Farm proposal, including the pre-[planning] consultation.

RESOLVED that:

- (i) the reports and correspondence be received.

- (ii) Councillor Jeffels and the Borough Council's actions in addressing fly-tipping and litter at and near Burton Riggs nature reserve, and their further discussions with MacDonald's in support of this, be noted with thanks.
- (iii) it be noted from the Police report and monthly meeting attended by the Chairman:
 - (1) there was an increase in scams aimed at vulnerable people, and the Council publicised these and the support available via the website and particularly the Facebook page.
 - (2) Operation Cracker was being undertaken primarily online but the Police welcomed contact from and/or about vulnerable Parishioners who might benefit from a visit.
 - (3) speeding, drug driving and fines for breach of COVID-19 restrictions were current issues.
- (iv) it be noted concerning Metes Lane:
 - (1) Metes Lane is a bridleway.
 - (2) the response of the County Council Highways and Public Rights of Way Officers was awaited concerning the Council's request for a plan of wider access rights in the area of and connecting with Meads Lane, Metes Lane and Pasture Lane.
- (v) it be noted the response from Vistry (Linden) Homes was awaited, concerning the timing of reinstallation of the bench and bin on Stoney Hags Road.
- (vi) it be noted, with thanks, hand sanitiser had promptly been replaced and reinstalled at the playground at the Recreation Ground by the Chairman and the Secretary of Seamer Sports Association.
- (vii) it be noted the Borough Council had been further requested to address dog fouling.
- (viii) Eastgate Solar Farm proposal be noted.

Councillor Jeffels left the meeting at this point.

35 PLANNING MATTERS

(a) Planning Applications

- (i) Further to minute 26(a)(i)(2) of the last meeting, the Council noted the following applications, which were responded to since the last meeting, under delegation:
 - (1) 20/02006/HS Erection of single storey rear extension, 4 The Pheasantry, Crossgates
RESOLVED that no objection and no comment be raised.
 - (2) 20/02123/FL Erection of agricultural storage building, Land South West Of Long Lane Gatehouse, Meads Lane Seamer
RESOLVED that no objection and no comment be raised.
- (ii) The Council considered the following application:
 - (1) 20/02175/FL Use of land for caravan storage, formation of hard surface and erection of boundary fencing with gates, Arosa Caravan And Camping Park, Ratten Row, Seamer
RESOLVED that no objection and no comment be raised.

36 OUTSIDE BODIES

(a) Monthly Police Meeting

RESOLVED that it be noted the Chairman had reported from the first monthly Police meeting held virtually by Microsoft Teams on 28 October 2020 under minutes 31(d) and 34(iii), above.

(b) Scarborough Town Deal Board

The Council considered the Scarborough Town Deal Town Investment Plan.
RESOLVED that the Scarborough Town Deal Town Investment Plan be noted.

(c) Yorkshire Local Councils Associations (YLCA)

(i) Council representation at the YLCA Scarborough Branch

Further to minute 12(a)(i) of the last meeting, the Council considered appointing a second representative to the YLCA Scarborough Branch.

RESOLVED that this matter be deferred to a future meeting, when a second representative to the YLCA Scarborough Branch may be proposed.

(ii) Code of Conduct

The Council considered a consultation by the Committee for Standards in Public Life, and responding to the National Association of Local Councils' briefing PC13-20 and survey concerning the sanctions that can be imposed on someone that has been found to have breached a Code.

RESOLVED that no response be made.

(d) Friends of Seamer Village (FoSV)

The Council considered a verbal report by the Vice-Chairman, concerning the replanting of tubs at Crossgates Community Centre.

RESOLVED that Mr G Milner be reimbursed in the sum of £15.95, subject to provision of the receipt in this sum, for the pansies and heathers used at Crossgates Community Centre.

37 FINANCIAL MATTERS**(a) Budget Update 2020-21 April to July**

Further to minutes 188(d)(v) of 14 January 2020 and 19(a) of the last meeting, the Council considered the actual and committed payments and income received, with a full year forecast against annual budget, for the period 1 April to 31 July 2020.

RESOLVED that:

- (i) the report be received and noted.
- (ii) the format and presentation of the report be reviewed by the Chairman and Vice-Chairman with the clerk, prior to the Budget Update 2020-21 August to November, to be received for the next meeting.

(b) Model Agreement 2021/22

RESOLVED that:

- (i) the Model Agreement estimates for 1 April 2021 to 31 March 2022 be approved.
- (ii) the Model Agreement estimates 2021/22 be signed by the clerk and submitted to the Borough Council.

(c) Accounts for payment and income received

RESOLVED that the accounts received for payment and income received since the last meeting be approved.

38 JUBILEE ALLOTMENTS

Councillor Phillips joined the meeting during discussion of this item.

(a) Tenancy Agreement

Further to minute 24(ii) of the last meeting, the Council considered reviewing the tenancy agreement in full.

RESOLVED that the tenancy agreement be reviewed.

(b) Water, Security and Maintenance

The Council considered correspondence received from a tenant and verbal reports by the Vice-Chairman and the clerk, in discussion with the 3 tenant members of the public in attendance.

RESOLVED that:

- (i) the tenants be consulted on the security of the allotments:
 - (1) whether they would wish the gate to be kept locked and a key or combination be provided, or remain unlocked.
 - (2) any other ideas they may have.
- (ii) further to minute 19(b)(ii) of the last meeting, it be noted the clerk was monitoring water charges in liaison with the supplier, following more accurate billing highlighting a higher meter reading for the left hand (Seamer) side of the allotments than usual and the right hand (Staxton) side of the allotments for the same period.
- (iii) it be noted a further water bill had been received showing marginally higher usage on the right hand (Staxton) side than the left hand (Seamer) side of the allotments, seeming to indicate no major leak and a similar overall charge to previous years.

- (iv) a plumber be engaged to repair a reportedly leaking standpipe to the left hand side of the allotments.
- (v) further to minute 20(b) and (iv) of the last meeting, it be noted the front of the hedge fronting the allotments site had been cut.
- (vi) the grounds maintenance contractor be requested to cut the inside of the hedge.

(c) Requests from tenants for temporary structures

Further to minute 24(i) of the last meeting and the Council's consideration under minute 38(a), above, the Council considered a verbal report by the Vice-Chairman.

RESOLVED that:

- (i) further to minutes 174(a) & 189(i) of 10 December 2019 and 14 January 2020, respectively, a frame and temporary cover 6 feet 3 inches tall x 15 foot long x 13 foot wide be approved.
- (ii) a rectangle structure of 3.2 x 3.9 x 2m covered in butterfly proof mesh be approved.

Councillor Phillips was welcomed to the meeting and invited to discuss her role as Chairman of Yorkshire Local Councils Associations Scarborough Branch.

39 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act):

- (a) relating to any individual (*minute 40, below*).
- (b) relating to the financial or business affairs of any particular person (*minute 40, 41, 42, 43 and 44, below*).

40 OLD SCHOOL HOUSE: IMPROVEMENT

Further to minute 23(i) - (iii) of the last meeting, the Council considered a verbal report by the clerk and further consider a request from the tenant for improved draft-proofing and insulation.

RESOLVED that:

- (a) enquiries into solid wall insulation and the Green Homes Grant be discontinued.
- (b) the agent be requested to seek quotations for double glazing.

41 COMMUNITY FUND

(a) Seamer and Irton War Memorial Hall

The Council considered a request for financial assistance for kitchen improvements from the Memorial Hall Management Committee.

RESOLVED that the Memorial Hall Management Committee be advised:

- (i) to explore discounts, which may be available from manufacturers and retailers.
- (ii) to explore improvement grants, which may be available.
- (iii) to explore charitable grants, which may be available.
- (iv) based on its enquiries, to obtain at least three competitive quotations covering supply and installation.
- (v) to then consider making a Community Fund grant application to the Council, informed by this information.

42 PROPOSED CONVENIENCE STORE AT CROSSGATES

The Council considered an enquiry from a Chartered Surveyor on behalf of their client.

RESOLVED that:

- (i) the request be not agreed.
- (ii) the enquiry be not pursued further.

43 ELECTRICITY SUPPLY AT THE GREEN

Further to minute 199(d) of 11 February 2020, the Council considered discontinuing the supply of electricity to The Green and, if resolved to continue, contractual arrangements for its supply.

RESOLVED that:

- (a) the report of the clerk be received.
- (b) notice be given to end the supply of electricity to The Green, following the 2020/21 Christmas season.
- (c) battery powered LED lights be purchased for the 2021/22 Christmas season.
- (d) supply of a generator be considered for future community events at The Green, on a case by case basis.

44 PUBLIC SEAT REFURBISHMENT: THE GREEN AND BELL CLOSE

Further to minute 16 of the last meeting, the Council considered quotations received.

RESOLVED that Creating Solutions Limited's quotation be accepted and the work awarded accordingly, subject to:

- (i) the Borough Council not accepting responsibility for the bench in Bell Close,
or
- (ii)
 - (1) the Borough Council accepting responsibility for the bench in Bell Close.
and
 - (2) Creating Solutions Limited adjusting its quotation for the refurbishment of the bench at The Green, only, proportionately, to be agreed by the clerk in consultation with the Chairman and Vice-Chairman.

The meeting closed at 9:15 pm

The next meeting of the Council will be held virtually by Zoom,
on Tuesday 8 December 2020 commencing at 7.00pm

Chairman

8 December 2020