



SEAMER PARISH COUNCIL

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MINUTES: of the Meeting of the Council held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD on 11 April 2023 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors M Coulson, K Elbourne, V Milner (Vice-Chairman) and J White;
County Councillor H Phillips, 3 members of the public and the clerk.

1 APOLOGIES FOR ABSENCE

RESOLVED that:

- (i) apologies for absence given in advance of the meeting by Councillors D Raine, WH Smith and J Stockdale be received.
- (ii) the previously circulated reasons given for absence:
 - (1) by Councillors D Raine and J Stockdale be approved.
 - (2) by Councillor WH Smith be not approved.

2 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (i) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (ii) no application for dispensation from restrictions on participation in discussion and/or voting was received.

3 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 14 March 2023:

- (a) be amended in draft minute 211:
 - (i) to insert a colon after "RESOLVED that" and re-number the rest of the minute 211(i).
 - (ii) to then insert new minute 211(ii) "Further to minute 209(a)(ii) of this meeting, a further £500 be committed to the Parks and Open Spaces budget from reserves."
- (b) then be approved as a correct record and signed by the Chairman.

4 CO-OPTION TO COUNCIL VACANCIES

- (a) Further to minutes 70 of 12 July 2022 and 127 of 8 November 2022, the Council considered the written application of Matthew Coulson.
RESOLVED that Mr M Coulson be co-opted to the office of Councillor to a vacant seat in the Crossgates Ward.
- (b) Councillor M Coulson signed his Declaration of Acceptance of Office.
- (c) Councillor Coulson made no Declarations of Interest relating to remaining agenda items.

5 CIVIC HONOURS

The Council considered congratulating Councillor D Jeffels and Honorary Alderwoman H Mallory on their recent civic honours by the former Scarborough Borough Council.

RESOLVED that:

- (i) Councillor D Jeffels be congratulated on his Lifetime of Service Award and appointment as an Honorary Alderman by the former Scarborough Borough Council, and thanked for his service to the Parish Council's area as Councillor for the former Seamer & Derwent Valley Ward of North Yorkshire County Council from 2005 to 2022.
- (b) Honorary Alderwoman H Mallory be congratulated on her civic honour from Scarborough Borough Council, and thanked for her service to the Parish Council's area as Councillor for the former Seamer Ward of the Borough Council from 2003 to 2023 and the Seamer Ward of this Council from 2007 to 2022, including as Chairman from 2008 to 2012 and 2014 to 2019.

- (c) Councillor Jeffels and Alderwoman Mallory be presented with suitably inscribed items of glassware, with the Parish Council's congratulations and thanks, at the next meeting.
- (d) The clerk be delegated to place an order for the glassware and inscriptions in consultation with all Members of the Council and then the Chairman and Vice-Chairman.

6 PUBLIC PARTICIPATION

The following matters were raised by members of the public and discussed:

- (a) Safety concerns about the driving of lorries and debris from Linden Homes' road sweeper lorry, including 9" x 1/4" metal rods, on Beacon Road and Stoney Haggs Road, Seamer.
- (b) Removal of a post box from Beacon Road, Seamer by Royal Mail due to works and a report that Royal Mail would not be reinstating the post box due to its proximity to other post boxes.
- (c) Dog faeces on the verge and in open front gardens on Stoney Haggs Road, Seamer.
- (d) The appropriate height of disabled toilets.

RESOLVED that:

- (i) it be noted witnesses to inappropriate or dangerous driving or debris from vehicles should report the matter to the Police immediately with full details and, where possible, photographic evidence, for an appropriate operational response.
- (ii) the road safety concerns on Beacon Road and Stoney Haggs Road, Seamer be raised with Linden Homes, with copies to North Yorkshire Council Highways service and the Police.
- (iii) Councillor Phillips' offer to raise the road safety concerns and consequent damage to the road surface and kerb stones on Beacon Road and Stoney Haggs Road, Seamer with North Yorkshire Council's Highways Customer Communications Officer be accepted with thanks.
- (iv) Royal Mail be requested to ensure the reinstatement of the post box in Beacon Road, Seamer.
- (v) Further to minute 3(iii) of 12 April 2022, North Yorkshire Council be requested to replace the waste bin near the location of the bench on Stoney Haggs Road, Seamer.
- (vi) Further to minute 3(ii) of 12 April 2022, Councillor Stockdale be requested to replace the refurbished bench on Stoney Haggs Road, Seamer.

7 REPORT OF COUNTY COUNCILLOR H PHILLIPS

The Council considered a verbal report by Councillor Phillips, concerning the following matters.

- (a) Further to minute 199(ii) of the last meeting, ground maintenance on the roundabout at Main Street, Seamer.
- (b) Further to minute 198(ii) of the last meeting, any progress with development of the Eastgate Solar Farm.
- (c) A proposal by Ayton and Snainton Medical Practice to close Seamer Surgery on Denison Avenue, Seamer.
- (d) Issues arising for residents from a contractor's installation of fibre broadband in the area.
- (e) Damage to verges by vehicles, including on the B1261 between Musham Bank and the Byways opposite the garage.
- (f) Planning arrangements.
- (g) Removal of a problematic tree next to St Martin's Church, Seamer by North Yorkshire Council.
- (h) Police meetings.

RESOLVED that:

- (i) the verbal report be received, with thanks.
- (ii) it be noted Councillor Phillips was continuing to explore permission for the Friends of Seamer Village to go onto and undertake maintenance, including weed spraying on the roundabout at Main Street, Seamer.
- (iii) it be noted no progress had been made in developing the Eastgate Solar Farm.
- (iv) Councillor Phillips' opposition to Ayton and Snainton Medical Practice's proposed closure of Seamer Surgery be supported, with thanks.

- (v) it be noted witnesses to damage to verges by vehicles should report the matter to North Yorkshire Council as the Highways Authority immediately with full details and, where possible, photographic evidence, as the Highways Authority could charge the owners of offending vehicles for reinstating verges following damage.
- (vi) Councillor Phillips' request that residents report problems with trees in public places to North Yorkshire Council with full details and, where possible, photographic evidence be noted.
- (vii) Councillor Phillips' thanks to the clerk for information shared with the Police be noted.

8 JUBILEE ALLOTMENTS

(a) Matters resolved under delegation

RESOLVED that the following decision taken under delegation under Standing Order 15(b)(xix), in consultation with the Members of the Allotments Working Group and then the Chairman & Vice-Chairman since the last meeting, be noted.

- (i) the siting of a shed, 8' long by 6' wide and approximately 7' in height, on a plot be approved, subject to the shed not overshadowing any neighbouring plot.

(b) Tenants' Participation

None.

9 HIGHWAYS

(a) Deterioration in kerbs, embankments and ruts near junction Seamer Moor Lane & A170

RESOLVED that, further to minute 205(b) of the last meeting, it be noted the situation was to be reviewed by the local Highways Officer.

10 COMMUNITY AWARD FOR SEAMER, CROSSGATES AND IRTON

Further to minute 110 of 11 October 2022, the Council considered establishing a joint Community Award Working Group with Irtton Parish Council to administer the award.

RESOLVED that:

- (a) a Community Award standing advisory Working Group of the Council be established.
- (b) the proposed Terms of Reference be approved and signed by the Chairman.
- (c) subject to the approval of Irtton Parish Council, the Community Award Working Group be a joint Working Group.

11 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

- (a) Monthly Police Report.
- (b) Planned Road Restriction Notification - 38568 SD Convoys - Crossgates & Cayton.
- (c) Planned Road Closure Notification - 38575 Surface Dressing South.
- (d) Crossgates Community Centre AGM.
- (e) 6 All Partner Local Government Review (LGR) Update March 2023.
- (f) Community Governance Review – Draft Recommendations for the unparished part of Scarborough – views sought.
- (g) Let's Talk Climate campaign – Parish Councils Communications Pack – Update.
- (h) North Yorkshire Council launch campaign: Parish & Town Councils Communications Pack March 2023.

RESOLVED that the reports and correspondence be received.

12 PLANNING MATTERS

(a) Planning Applications

(i) Current application

- (1) 23/00385/FLA Variation of conditions 1 (approved plans) and 9 (removal of PD rights) of decision 21/01374/FL, to allow alternative dwelling location and siting of 4 air-source heat-pumps, along with the removal of condition 12 (tree protection) and condition 13 (use on non-interlocking clay pantiles), Flowerdale Court Seamer.

RESOLVED that:

- (i) no objection be raised.
- (ii) the application be supported.

13 OUTSIDE BODIES

(a) Police Meeting

The Council considered a verbal report by the Vice-Chairman and the Chairman.

RESOLVED that it be noted:

- (i) the dumping and storage of scrap metal on a site on Meads Lane had been reported to the Police and the Environment Agency for investigation and enforcement.
- (ii) a large dog being brushed and great quantities of fur left on the roadsides and verges was considered to be anti-social.
- (iii) the Travellers' Horse Fair would be held with the site open from Wednesday 12 to Saturday 15 July 2023 and the usual multi-agency arrangements in place, but with low numbers of travellers expected due to another event in the south of England during the same period.
- (iv) a high number of drivers had been caught and received penalties for using mobile phones when driving during proactive Police operations.
- (v) Police patrols were being stepped up in the Long Lane, Seamer & Crossgates and Crab Lane & Magpie Garth, Crossgates areas, following repeated incidents of broken glass on the road, verges and paths used regularly by residents walking their dogs and in the children's playground.
- (vi) residents are encouraged to report anti-social behaviour on the North Yorkshire Police webform on the website "Report" tab.

14 FINANCIAL MATTERS

(a) Procurement thresholds

The Council considered assimilating amendments made to the Public Contracts Regulations 2015 into the Council's:

(i) Financial Regulations

RESOLVED that, further to minute 170(c) of 10 January 2023, the updated Financial Regulations, assimilating amendments made to the Public Contracts Regulations 2015, be approved and adopted.

(ii) Standing Orders

RESOLVED that, further to minute 202 of the last meeting, the updated Standing Orders, assimilating amendments made to the Public Contracts Regulations 2015, be approved and adopted.

(b) Revision of Budget 2022/23

Further to minutes 209(a)(ii) & (iii) and 211(ii) of the last meeting, the Council considered a report by the Clerk and Responsible Financial Officer, confirming the earmarked reserves and virements within a Revised Budget 2022/23.

RESOLVED that the Revised Budget 2022/23 be approved.

(c) Accounts for payment and income received

The Council considered schedules by the Clerk and Responsible Financial Officer of accounts received for payment and income received since the last meeting.

RESOLVED that:

- (i) further to minute 209(a)(iv) of the last meeting, the accounts received for payment and income received 15 - 31 March 2023 and approved under delegation be noted.
- (ii) further to minute 216(iii) of the last meeting, it be noted the Community Fund grant payment in the sum of £2,798.20 to Seamer and Irton War Memorial Hall made online on 15 March 2023, had been omitted from the schedules for this meeting in error and would be included on the schedule for the next meeting.
- (iii) the accounts received for payment and income received 1 - 6 April 2023 be approved.

- (iv) payment to JJ Harrison Landscapes Ltd in the sum of £2,660.16 be approved, for the Ground Maintenance contract, Quarter 1, for which the invoice was received following preparation of the schedules for this meeting, subject to inclusion on the schedule for the next meeting.
- (v) payment to Seamer and Irton War Memorial Hall in the sum of £75.00 be approved, for Room Hire on 28 March and 11 & 25 April 2023, for which the invoice was received at this meeting, subject to inclusion on the schedule for the next meeting.

(d) Accounts 2022/23

RESOLVED that:

- (i) the Budget Update for the outturn of 2022/23 be received.
- (ii) the unaudited Accounts 2022/23 be received.
- (iii) it be noted the Budget Update, Annual Internal Audit Report, Governance Statement, Accounts and Accounting Statement would be considered at the next meeting.

15 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual [*minute 18(iii)*].
- (b) which was likely to reveal the identity of an individual [*minute 16(a)*].
- (c) relating to the financial or business affairs of any particular person (including the authority holding that information) [*minutes 16 - 21*].

16 OLD SCHOOL AND HOUSE

(a) Roofing

Further to minute 212(a) of the last meeting, the Council considered verbal reports by Councillor White and the clerk.

RESOLVED that it be noted quotations were awaited via the Agent.

17 PLAYGROUNDS AND EQUIPMENT

Further to minute 213 of the last meeting, the Council considered a verbal report by the clerk.

(a) Recreation Ground

RESOLVED that it be noted quotations remained awaited from Miracle Design & Play Ltd concerning the Multiplay bracket and fixings, and would be followed up by the clerk.

(b) Outdoor Gyms

RESOLVED that it be noted with thanks the graphics for the user information and workout recommendations for each piece of equipment had been received from Wicksteed Leisure Ltd for inclusion in the new signage.

18 INSURANCE

Further to minutes 116(b) of 11 October 2022 and 213(b)(iii) of the last meeting, the Council considered verbal reports by the clerk.

RESOLVED that:

- (i) the valuation for insurance replacement for the Chairman's badge of office be noted.
- (ii) it be noted cover had been increased, all risks, on civic regalia at no additional premium for the period of the current insurance.
- (iii) a decision taken under the general urgency delegation under Standing Order 15.(b)(xvii) and Financial Regulation 4.i.f), in consultation with the Chairman and Vice-Chairman, to settle a claim as a gesture of goodwill with no liability on behalf of the Council be noted.

19 NOTICEBOARDS

Further to minute 214(ii) & (iii) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) the following decision taken under the general urgency delegation under Standing Order 15(b)(xvii) and Financial Regulation 4.1.f), in consultation with the Chairman & Vice-Chairman, be noted:
 - (1) to agree and sign a Licence with the Borough Council for the siting of noticeboards at Hadrian's Walk, Curlew Drive and Eastgate Park, Stoney Haggs Road.
 - (2) to approve the consequent payment to the Borough Council, in the sum of £50 towards the Licence.
- (ii) it be noted clarification of the advice provided by the Planning Authority remained awaited.

20 ALTERNATIVE ACCESS TO SEAMER & IRTON COMMUNITY PRIMARY SCHOOL

Further to minute 217(iii) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) it be noted:
 - (1) a positive meeting had been held with North Yorkshire Council's Corporate Director, Environment, with responsibilities including Highways.
 - (2) North Yorkshire Council supported the idea of a pedestrian and cycle path rear access in principle, as a solution to the congestion and driver behaviour at the front of the school, but did not have resources to contribute to the project.
 - (3) North Yorkshire Council would assist in costing up the project ie for a basic pedestrian and cycle path without drainage and lighting, and would consider the need for a layby near the junction of the pedestrian and cycle path rear access with the highway.
- (ii) the proposed pedestrian and cycle path route and its access point to the school be confirmed with the Headteacher and notified to North Yorkshire Council for costing.

21 LAND HOLDING

Further to minute 39 of 18 May 2022, the Council considered a verbal report by the clerk.

RESOLVED that a change of circumstances and scope for further negotiation be explored.

The meeting closed at 8:40 pm

The next meeting of the Council will be held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL, on 9 May 2023 commencing at 7.00pm

Chairman

9 May 2023