

**MINUTES:** of the Meeting of Seamer Parish Council held in the Seamer and Itron War Memorial Hall, Main Street, Seamer, Scarborough on 11 February 2020 commencing at 7.00pm.

**PRESENT:** Councillor L Wallis (Chairman) in the Chair;  
Councillors T Groves, S Hill, V Milner, D Raine, J Ridsdale, WH Smith, J Stockdale and J White;  
County Councillor D Jeffels; Reverend A Moreland; A Skillbeck, North Yorkshire Police Volunteer; H Percival, Technical Assistant, Scarborough Borough Council Environmental Services; 3 members of the public and the clerk.

#### **194 APOLOGIES FOR ABSENCE**

Councillor H Mallory, due to another meeting overrunning.

#### **195 DECLARATIONS OF INTEREST**

Councillor Groves declared a personal interest in any matter arising on the agenda in relation to the Seamer and Itron Memorial Hall, as he was a representative on the Management Committee.

Councillor Milner declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as she was Secretary of the Group, and in relation the Stoney Hags Road and Beacon Road area, as she lived in that area.

Councillor Raine declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as he was a member of the Group, and in relation to the Byward Drive and Station Road area, as he lived in that area.

Councillor Smith declared a personal interest in any matter arising on the agenda in relation to the Crossgates Community Centre, as he was Chairman of the Association, and in relation to Scarborough Flower Fund Homes, as he was a Director of this (not for profit) private company limited by guarantee without share capital.

Councillor Wallis declared personal interests in any matter arising on the agenda in relation to Station Road, as she lived in that area, and in relation to the Crossgates Community Centre, as she was a representative on the Association.

#### **196 PUBLIC PARTICIPATION**

The following matters were raised by members of the public:

- (a) An obstruction of the south side of Metes Lane by two large potato boxes, approximately 5' x 4', filled with stones, leaving only an approximately 3' wide public access.
- (b) An obstruction of the footpath/alleyway between Napier Crescent and Scarborough Road, due to an overgrown hedge where the homeowner had relocated their fence inside the hedge, which remained on their property.
- (c) The Police Report at minute 202(d) of this meeting, a 'call back' option on the 101 Police non-emergency number, and the role and recruitment of Police Volunteers, reported by North Yorkshire Police's Volunteer.

RESOLVED that:

- (i) the contributions from members of the public and the Police Volunteer's verbal report be received, with thanks.
- (ii) the County Council's Highways Department and Rights of Way Officer be requested to address the obstruction to Metes Lane.
- (iii) the homeowner in Napier Crescent be written to, advised of the Council's concern as to the obstruction of the footpath/alleyway, and requested to cut back and maintain their hedge.

#### **197 TREE PLANTING**

Further to minute 182 of the last meeting, the Council considered a verbal report by Councillor Stockdale, and written and verbal reports including a plan by the Borough Council's Technical Assistant, concerning proposed open space improvements at Centurion Way, including a community woodland comprising:

- (a) proposed native tree planting.
- (b) proposed community orchard.
- (c) proposed wildflower meadows/habitat enhancement.
- (d) proposed removal of small sections of existing birdsmouth railing to give access.

- (e) proposed mown paths through meadows.
- (f) proposed woodland path through existing trees.
- (g) proposed path through new tree plantations.

RESOLVED that:

- (i) the Borough Council's Technical Assistant provide indicative costings, separately, for the proposed native tree planting and the proposed community orchard.
- (ii) Councillors Stockdale and Hill meet with the Borough Council's Technical Assistant to further consider proposals, applications for funding, and how to identify and involve volunteers.
- (iii) Further to minute 101(c) of the meeting held on 10 September 2019, indicative and actual proposed costs be reported as soon as possible at each stage for consideration by the Council.
- (iv) the Council consider a further report by Councillors Stockdale and Hill at a future meeting.

## **198 MINUTES**

RESOLVED that, subject to the correction of the minute reference to 193 in minute 190(c) on page 49, the previously circulated minutes of the meeting of the Council held on 14 January 2020 be approved as a correct record and signed by the Chairman.

## **199 MATTERS ARISING**

### **(a) The Old Jail, Seamer**

Further to minute 192 of the last meeting and in response to a question, the Council considered a verbal report by the clerk.

RESOLVED that it be noted the owner of the Old Jail was informed of the Council's decisions and reasons by e-mail on 17 January 2020.

### **(b) Speeding and inconsiderate drivers on Long Lane**

Further to minute 178(ix) of the last meeting, the Council considered a verbal report by the clerk, concerning there being very little chance of the County Council securing the required finances to carry out any future engineering measures or the implementation of a new speed restriction on Long Lane, but confirming a County Council proposal to fund a speed survey to get a true picture of the speeds drivers choose to drive along Long Lane and agreement to hold a site meeting.

RESOLVED that Councillor Hill represent the Council at a site meeting with the County Council's Highways Customer Communications Officer and County Councillor Jeffels.

### **(c) Excessive Loose Chippings on Main Street**

Further to minute 178(h) of the last meeting, the Council considered a verbal report by Councillor Milner, concerning road sweeping not having been undertaken by the County Council.

RESOLVED that the County Council be requested to remove excessive loose chippings, following the recent resurfacing of Main Street, Seamer.

### **(d) Electricity Supply at The Green**

Further to minute 188(c) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that it be noted the Council's account with NPower was in credit in the sum of £1,175.28 and full repayment had been requested.

### **(e) Grounds Maintenance Contract 2019/20 and Hedge & Tree Cutting**

Further to minute 160(i) of the meeting held on 10 December 2019, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) it be noted a formal complaint had been raised with the Borough Council concerning: inadequacy of routine maintenance of trees and bushes in the Crossgates area; lack of feedback and liaison; lack of progress of a number of works, including contractual commitments and particularly that to cut back trees overhanging the car park at Crossgates Community Centre.
- (ii) the clerk be authorised to pursue and escalate the complaint as necessary.

**200 VE DAY COMMEMORATIONS**

Further to minute 185(i) of the last meeting, the Council welcomed and considered a verbal report by Reverend Moreland, and considered arrangements for Friday 8 May 2020.

RESOLVED that:

- (i) the Churches, School and other Community Groups be consulted:
  - (a) as to their views and suggestions for VE Day Commemorations.
  - (b) as to whether they would wish to attend a small group meeting with Council and other Community Group representatives, to further develop thoughts and plans for VE Day.
- (ii) the Memorial Hall be booked for the whole day on 8 May 2020.
- (iii) the Council further consider ideas and arrangements at the next meeting.

*Reverend Moreland, the Borough Council's Technical Assistant and North Yorkshire Police's Volunteer left the meeting, and Councillor Jeffels joined the meeting, at this point.*

**201 ROAD SAFETY****(a) Temporary Vehicle Activated Signs (VAS)**

Further to minute 173(iv) of the meeting held on 10 December 2019, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) Councillor Jeffels' commitment to contribute £750 from his Locality Budget to the Council's VAS be accepted with thanks.
- (ii) it be noted the installation of the fittings and equipment was likely to be completed in the next week.

**(b) Community Speed Watch**

Further to minute 162(ii) of the meeting held on 10 December 2019, the Council considered correspondence received from North Yorkshire Police.

RESOLVED that it be noted a risk assessment would proceed but provision of training and equipment was likely to be delayed, due to availability.

**(c) Publicity**

Further to minute 150(iii) of the meeting held on 12 November 2019, the Council considered a draft Press Release.

RESOLVED that the Press Release be approved for publication, following the installation of the VAS, with BBC Radio York, Yorkshire Coast Radio and the Scarborough News.

**202 CORRESPONDENCE**

The Council welcomed Councillor Jeffels, invited him to speak to his reports, and considered the following correspondence/communications received since the last meeting:

- (a) Report of County Councillor Jeffels:
  - (i) e-mail of 15 January 2020 re Parish Notes - Issue No 2, 2020.
  - (ii) e-mail of 5 February 2020 re Parish Notes - February 2020.
  - (iii) e-mails of 21 January and 6 February 2020 from a Parishioner to Cllr Jeffels re Rubbish.
  - (iv) further to minute 178(j) of the last meeting:
    - (a) Notice of Meeting re Station Road Parking.
    - (b) e-mail of 5 February 2020 re Parking Restrictions, Station Road Crossgates.
- (b) Further to minute 178(j) of the last meeting, Station Road Experimental Order:
  - (i) County Council e-mail of 15 January 2020.
  - (ii) Sealed Order.
  - (iii) Notice of Making.
- (c) Further to minute 178(j) of the last meeting:
  - (i) e-mails of 21-29 January 2020 between a Parishioner & NYCC re Station Road Parking.
  - (ii) e-mail of 2 February 2020 from a Parishioner re Meeting re Station Road Parking.

- (d) Monthly Police Report.
- (e) Further to minute 155(i) of the meeting held on 10 December 2019, County Council e-mail of 21 January 2020 re Sufficiency of drainage and maintenance, Stapleton Close.
- (f) Borough Council e-mail of 17 January 2020 re Budget Consultation.
- (g) Borough Council e-mail of 20 January 2020 re Your Borough, Your Say.
- (h) Borough Council Invitation of 4 February 2020 to Talk of the Town the story of Scarborough event.
- (i) Further to minute 155(iv) of the meeting held on 10 December 2019, to consider any response from the operator of the electricity sub-station in Leighton Close, as to the progress of its external repairs and improvements.

RESOLVED that:

- (i) the reports and correspondence be received.
- (ii) Councillor Jeffels' offer to take up the issue of vehicles overrunning both ends of Irton Moor Lane with the County Council's Highways Customer Communications Officer, to see what could be done, be accepted with thanks.
- (iii) the Chairman represent the Council at Councillor Jeffels' public meeting re Station Road parking.
- (iv) enquiries be made of the Borough Council with a request to supply and maintain more durable sandbags at Stapleton Close.
- (v) it be noted Northern Grid had reported its contractor's works completed, to repair the roof of the electricity sub-station in Leighton Close.

*Councillor Jeffels left the meeting, at this point.*

## **203 REPAIR AND ROUTINE MAINTENANCE OF PLAYGROUND EQUIPMENT**

Further to minute 161 of the meeting held on 10 December 2019, the Council considered a verbal report by the clerk.

RESOLVED that it be noted quotations had been requested for consideration by the Council at the next meeting.

## **204 BUS SHELTERS**

The Council considered a verbal report by the clerk.

RESOLVED that:

- (i) further to minute 163 of the meeting held on 10 December 2019, it be noted ownership of the bus shelter opposite the Byways was pending confirmation by the County Council, and was likely to be confirmed imminently as the Borough Council, in order to address the structure and presentation of the shelter.
- (ii) further to minute 140(vii)(b) of the meeting held on 12 November 2019, ownership of the brick built bus shelter on the west side of the B1261 between the Byways and Musham Bank be established, in order that a request be made for its leaking roof to be repaired.

## **205 PARISH GUIDE**

Further to minute 183 of the last meeting, the Council considered the format and arrangements for the forthcoming year's guide.

RESOLVED that:

- (i) a Parish Guide in the same format as but with reduced content than previous years, be provided for the forthcoming year.
- (ii) the Churches, School and other Community Groups be requested to provide up to date information for the guide and explicit consent for its inclusion on the Council's website.
- (iii) the existing advertisers be requested to contribute to the new guide, and Councillor Hill's offer to place an advertisement be accepted with thanks.
- (iv) any further proposed amendments by Members be advised to the clerk by e-mail, to be received on or before Monday 17 February 2020.
- (v) The Chairman and Vice-Chairman be delegated authority to approve copy, proof and printing arrangements.

**206 SCARBOROUGH TOWN DEAL**

Further to minute 185(ii) of the last meeting, the Council considered:

- (a) a verbal report by Councillor Stockdale.
- (b) the Minutes, Presentation, Draft Terms of Reference, Draft Code of Conduct and Media Release arising from the meeting of the Scarborough Town Deal Board (STDB) held on 17 January 2020.
- (c) Council representation to an STDB Visioning Event and future meetings of the STDB.

RESOLVED that:

- (i) it be noted Crossgates is within the targeted project area for the Scarborough bid, which could bring £25m to deliver long term economic growth: increasing working age population and attracting young people; increasing apprenticeships and improving skills (level 3+); improving business start up and survival rates; increasing wages and decreasing seasonal working; improving transport infrastructure and connectivity, and reducing deprivation.
- (ii) Councillor Stockdale be confirmed as the Council's representative to the Scarborough Town Deal Board.

**207 PLANNING MATTERS****(a) Planning Applications**

None.

**(b) Planning Complaints**

- (i) 18/00247/COM Horse Shelter, Land North East of Burtondale Road, Crossgates

Further to minute 167(b)(i) of the meeting held on 10 December 2019, the Council considered correspondence received from the Borough Council, as the Local Planning Authority (LPA).

RESOLVED that, it be noted:

- (a) the LPA considered the structure constituted operational development and required planning permission, as it was not a development permitted by the Town and Country Planning (General Permitted Development) (England) Order 2015, as amended.
- (b) as the owner/operator was unknown to the LPA, the LPA would put a note/letter on the entrance gate of the site requesting the owner/operator contact the LPA.

**(c) Planning Enquiries**

Further to minute 155(iii) of the meeting held on 10 December 2019, the Council considered correspondence received from the Borough Council, as the Local Planning Authority (LPA).

RESOLVED that it be noted the case had been closed, as the development falls within works permitted by the Town and Country Planning (General Permitted Development) (England) Order 2015, as amended and therefore did not require planning permission.

**208 OUTSIDE BODIES****(a) Youth Centre Management Committee**

The Council considered a verbal report by Councillor Stockdale, following a recent meeting of the management committee.

RESOLVED that:

- (i) agreed in principle to fund additional ceiling cavity insulation to reduce heating costs, subject to estimate.
- (ii) permission granted to construct a simple covered area for parents etc waiting outside the rear entry to the centre.

**(b) Memorial Hall**

The Council considered a verbal report by Councillor Groves.

RESOLVED that it be noted the management committee was investigating a potential electrical fault.

**209 FINANCIAL MATTERS****(a) Accounts for payment and income received**

RESOLVED that the accounts received for payment and income received since the last meeting be approved.

**(b) Market Rent Valuation**

Further to minute 169(d) of the meeting held on 10 December 2019, the Council considered a verbal report by the clerk.

RESOLVED that it be noted that instructions had been given to Cranswicks, subject to quotation, which was awaited based on review of the previous file and scoping of the work.

**210 EXCLUSION OF THE PUBLIC**

RESOLVED that, under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act) relating to:

- (a) the financial or business affairs of another party, and the amount of expenditure and/or terms proposed or to be proposed for the supply of goods or services (*minutes 211, 212 and 213, below*).
- (b) any particular occupier of accommodation or recipient of any service provided by the authority (*minute 214(a), below*).
- (c) the financial or business affairs of another party; the terms proposed or to be proposed for acquisition or disposal of property, and any instruction to counsel (*minute 214(b), below*).

**211 GROUNDS MAINTENANCE CONTRACT 2020/21**

Further to minute 191 of the last meeting, the Council considered tendered quotations received.

*Councillor Stockdale left the meeting during discussion of this item.*

RESOLVED that JJ Harrison Landscapes Ltd's tendered quotation be accepted and the contract awarded accordingly.

**212 PUBLIC SEATS****(a) Refurbishment**

Further to minute 102(a)(ii) of the meeting held on 10 September 2019, the Council considered quotations received to repair the concrete base to the bench in Crab Lane.

RESOLVED that Woodland Paving and Groundworks Ltd's quotation be accepted and the work awarded accordingly.

**(b) Additional Benches at Long Lane and 'The Mountains'**

Further to minutes 102(c) and 139 of the meetings held on 10 September and 12 November 2019, the Council considered a verbal report by the clerk.

RESOLVED that quotations be sought for consideration at the April meeting.

*Councillor Hill left the meeting at this point.*

**213 CHAIRMAN'S BADGE OF OFFICE**

Further to minute 169(f) of the meeting held on 10 December 2019, RESOLVED that this matter be deferred to the next meeting, to consider commissioning additional name bars, refinishing the existing name bars, refurbishing the pendant and bar, and/or replacing the ribbon collarette.

**214 LAND HOLDING****(a) Tenancy agreement**

The Council considered a request from a previously joint tenant for a tenancy agreement on equivalent sole terms, subject to the tenant paying for this to be drawn up by the Agent on the Council's behalf.

RESOLVED that the request be approved.

**(b) Legal advice**

The Council considered a verbal report by the clerk and the need to instruct its solicitor concerning one of the Council's land holdings.

RESOLVED that:

- (i) Legal advice be taken.
- (ii) The Council's instructions to its solicitor be as advised to the clerk to instruct on the Council's behalf.

*The meeting closed at 9:45 pm*

The next meeting of the Council will be held in the Crossgates Community Centre, Crossgates, Scarborough on 10 March 2020 commencing at 7.00pm

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*Chairman*

*29 September 2020*