

**MINUTES:** of the Meeting of Seamer Parish Council held in the Seamer and Itron War Memorial Hall, Main Street, Seamer, Scarborough on 10 December 2019 commencing at 7.00pm.

**PRESENT:** Councillor L Wallis (Chairman) in the Chair;  
Councillors T Groves, H Mallory, V Milner, D Raine, J Ridsdale, J Stockdale and J White;  
County Councillor D Jeffels, 7 members of the public and the clerk.

### 153 APOLOGIES FOR ABSENCE

Councillors S Hill, due to a change in circumstances and WH Smith, due to an injury.

Councillor Stockdale had given apologies that he was going to be late for the meeting, having been delayed at work.

### 154 DECLARATIONS OF INTEREST

Councillor Groves declared a personal interest in any matter arising on the agenda in relation to the Seamer and Itron Memorial Hall, as he was a representative on the Management Committee.

Councillor Mallory declared a personal interest in any matter arising on the agenda in relation to the Seamer Sports Association, as she was a representative on the Association.

Councillor Milner declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as she was Secretary of the Group, and in relation the Stoney Hagg Road and Beacon Road area, as she lived in that area.

Councillor Raine declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as he was a member of the Group, and in relation to the Byward Drive and Station Road area, as he lived in that area.

Councillor Wallis declared personal interests in any matter arising on the agenda in relation to Station Road, as she lived in that area, and in relation to the Crossgates Community Centre, as she was a representative on the Association.

### 155 PUBLIC PARTICIPATION

*Councillor Stockdale joined the meeting at the beginning of discussion of this item.*

The following matters were raised by members of the public and discussed:

- (a) the likelihood of flooding in Stapleton Close, Seamer following significant flooding in 2002 and 2017/18, and concern that insufficient maintenance of drainage had been undertaken by the County or Borough Councils to ensure this was not repeated.
- (b) the erection of a structure approximately 22ft long and 7ft high, of sterling board sides with a pitched roof, on the dividing line between properties at the rear of the electricity sub-station in Leighton Close, Crossgates.
- (c) a commitment to undertaking external repairs and improvements to the exterior of the electricity sub-station in Leighton Close, Crossgates.

RESOLVED that:

- (i) details of the significant flooding of Stapleton Close, Seamer in 2002 and 2017/18, including images, be forwarded to the clerk by e-mail, to take the issue of the sufficiency of maintenance and drainage up with the County and Borough Councils, in liaison with Councillor Jeffels.
- (ii) thanks, expressed for the clerk's prompt e-mail reply and advice concerning the Borough Council's Planning Services, be noted.
- (iii) the Borough Council's Planning Services be requested to report as to the progress of any investigation of the structure on the dividing line between properties at the rear of the electricity sub-station in Leighton Close, Crossgates, for the February 2020 meeting of the Council.
- (iv) the operator of the electricity sub-station in Leighton Close, Crossgates, be requested to report as to the progress of its external repairs and improvements, to be considered at the February 2020 meeting of the Council.

### 156 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 12 November 2019:

- (i) be amended in the third line of minute 148 (a) to correct the spelling of "referred".

(ii) be amended in the third line of minute 151 (ii) to replace “does to make or imply” with “does not make or imply”.

(iii) then be approved as a correct record and signed by the Chairman.

**157 MATTERS ARISING**

RESOLVED that, further to minute 103 (vi) of the meeting of the Council held on 10 September 2019, it be noted with thanks that the post box at the Pasture Lane and Denison Avenue, Seamer junction had been reinstated and only slightly relocated by Royal Mail.

**158 MEMBER ATTENDANCE AND POTENTIAL VACANCY**

The Council considered correspondence received from Councillor Hill.

RESOLVED that the Council consider a report by Councillor Hill at the next meeting.

**159 TREE PLANTING**

RESOLVED that, further to minute 138 of the last meeting, this matter be deferred for:

- (i) the Borough Council to be re-contacted.
- (ii) a verbal report by Councillor Stockdale for consideration at the next meeting.

**160 MAINTENANCE OF BUSHES AND TREES**

Further to minute 140 of the last meeting, the Council considered a verbal report by Councillor White.

RESOLVED that:

- (i) the lack of feedback and continued liaison, committed to by the Borough Council’s Parks & Countryside Services Manager, and the lack of progress of a number of works, including its contractual commitment to the Parish Council to cut back the trees overhanging the car park at Crossgates Community Centre, be raised with the Borough Council.
- (ii) the business(es) responsible for the bushes and trees in front of the Avocet Shopping Centre, Curlew Drive, be requested to maintain them to a better standard.
- (iii) the County Council’s Highways Customer Communications Officer be requested to resolved overgrowing by grass and narrowing of the footpaths on the B1261, such that mobility scooters struggle to pass between:
  - (a) Musham Bank and the Byways, on the east side of the carriageway.
  - (b) Centurion Way and Pasture Lane.
- (iv) the Council consider a further report by Councillor White at the February 2020 meeting.

**161 REPAIR AND ROUTINE MAINTENANCE OF PLAYGROUND EQUIPMENT**

RESOLVED that, further to minute 142 (i) of the last meeting, this matter be deferred for quotations be sought for consideration at the February 2020 meeting.

**162 ROAD SAFETY: COMMUNITY SPEED WATCH**

Further to minute 143 (ii) to (iv) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) Mrs T Metcalfe’s offer to co-ordinate the scheme, and Messrs M Chambers, K Dodsworth and G Milner’s offers to participate in the scheme, along with Councillor Groves, be accepted with thanks.
- (ii) full information be provided to the co-ordinator and participants.
- (iii) the request for the scheme be confirmed to the Police.
- (iv) additional participants be invited and identified, including through publicity, which the Police would undertake in setting up the scheme.
- (v) the Council consider a report by Councillor Groves at the February 2020 meeting.

**163 BUS SHELTER**

RESOLVED that, further to minutes 140 (vi) (c) of the last meeting and 86 (v) of the meeting held on 13 August 2019, this matter be deferred to identify ownership and responsibility for the bus shelter opposite the Byways, and address the structure and presentation of the shelter itself, for consideration at the February 2020 meeting.

**164 ANTI-SOCIAL BEHAVIOUR**

- (a) RESOLVED that, further to minute 140 (vii) of the last meeting, criminal damage in and to bus shelters on the B1261, including to the Parish Council's noticeboard in the shelter next to the junction with Station View and to the roof of the shelter on the west side between the Byways & Musham Bank, be raised by the Vice-Chairman at the Northern Villages Community action Policing (CaP) Group meeting on 11 December 2019.
- (b) The Council considered a verbal report by the Chairman concerning interference and an attempt to remove the defibrillator box at Crossgates, which had been reported to the Police. RESOLVED that thanks be expressed to Mr G Senior of Woodstock of Scarborough Ltd for his effective actions as Guardian of the defibrillator, including re-securing the box with bolts in place of the previous screws at no charge to the Council.

**165 PARISH GUIDE**

The Council considered the format and arrangements for the forthcoming year's guide.

RESOLVED that:

- (i) content and timing of the publication to include notice of the Annual Meeting be noted.
- (ii) duplication of information with the website, which is more readily updatable, be noted.
- (iii) cost of preparation, printing and delivery be considered.
- (iv) Councillor Mallory's offer to look into replacing part or all of the guide with a Facebook page, including advice as to security and the possibility of a joint page, be accepted with thanks.
- (v) the Council consider a report by Councillor Mallory and other ideas for the format and arrangements for the forthcoming year's guide at the next meeting.

**166 CORRESPONDENCE**

The Council considered the following correspondence/communications received since the last meeting:

- (a) Report of County Councillor Jeffels:
  - (i) E-mail of 13 November 2019 re Performance of Trans Pennine Express.
  - (ii) E-mail of 14 November 2019 re Traffic lights, A64 Park and Ride.
  - (iii) E-mail of 20 November 2019 re Update on highway issues.
- (b) Monthly Police Report.
- (c) E-mail of Memorial Hall Bookings Secretary re Room Hire charges from 1 January 2020.
- (d) Letter of Invitation to Crossgates Community Carol Singing.
- (e) Letter from Bedwell Watts & Co re transfer of documents to North Yorkshire Law.
- (f) E-mails from a Resident re Survey Marker(s) at Brierley Road, Crossgates.
- (g) E-mail from the Borough Council Sports Development Manager re Sports Awards.
- (h) E-mail from Power for People re Local Electricity Bill.
- (i) E-mail from Community Safety Partnership re Christmas posters - Domestic Abuse.

RESOLVED that the correspondence and reports be received.

**167 PLANNING MATTERS****(a) Planning Applications**

None.

**(b) Complaints**

- (i) 18/00247/COM Horse Shelter, Land North East of Burtondale Road, Crossgates  
RESOLVED, further to minutes 134 (i) of the meeting held on 13 November 2018 and 155 (c) and (i) of the meeting held on 11 December 2018, that:
  - (a) the Borough Council be requested to determine whether there had been any breach of planning control in the extension and/or development of the horse shelter.
  - (b) the Borough Council be requested to take full enforcement action in respect of any breach of planning control, whether or not the owner and/or operator of the site be identified.

**168 OUTSIDE BODIES****(a) Community action Policing (CaP) Group**

The Council considered a report by the Vice-Chairman.

RESOLVED that meetings of the Northern Villages CaP Group being open to members of the public to attend and raise issues, and the next meeting of the group being at 7.00pm on 11 December 2019 at Hutton Buscel Village Hall, be noted.

**169 FINANCIAL MATTERS****(a) Cheque numbered 111111 in bank print out of transactions 31/08/2019 to 01/10/2019**

Further to minutes 106(a)(ii) of the meeting held on 10 September 2019 and 148 (a) of the last meeting, the Council considered a verbal report by the Chairman.

RESOLVED that:

- (i) it be noted Barclays Bank had confirmed that the cheque numbered 111111, in the print out of transactions from 27 August to 1 October 2019, was a typing error and referred to cheque number 103374 made out to PKF Littlejohn LLP in the sum of £360.00 for the Limited assurance review of Annual Governance & Accountability Return 2018-2019.
- (ii) the accounts for payment and income received reported to the last meeting be confirmed as approved.
- (iii) copies of the bank statement for the period 31 August to 1 October 2019 and the cheque numbered 103374, received from the bank and provided to the clerk, be provided to Members of the Council.
- (iv) it be noted that the Chairman was to be provided with view only online access to the Community Account at Barclays Bank.
- (v) the Council consider a further report by the Chairman at the next meeting.

**(b) Accounts for payment and income received**

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.
- (ii) Councillors Stockdale and White's concerns at continued contributions to Councillors Raine and Smith's use of printer inks, albeit consistent with a previous resolution of the Council, be noted at their request.

**(c) Electricity supply at The Green: overbilling due to estimated metre readings**

The Council considered a verbal report by the clerk concerning overbilling of the Council by 4,600 units of electricity, with a current unit rate of 29.8p, due to estimated metre readings over a number of years and continuing despite the clerk submitting actual metre readings.

RESOLVED that the current and future electricity bills not be paid by the Council until the provider reviews the Council's bills, calculates a reasonable charge and reimburses the Council reasonably for the overbilling.

**(d) Market Rent Valuation**

RESOLVED that this matter be deferred for instructions to be given and a report by Cranswicks for consideration at a future meeting.

**(e) Budget Update & Forecast 2019/20 and Estimate & Precept 2020/21**

RESOLVED that:

- (i) reports detailing the actual receipts and payments during the first 8 months with an estimated forecast outturn for the current financial 2019/20, and an estimated budget with precept options for the next financial year 2020/21 be provided to Members as soon as possible.
- (ii) the precept for 2020/21 be considered and determined by the Council at the next meeting.

**(f) Chairman's Badge of Office**

The Council considered a verbal report by the Chairman and the clerk.

RESOLVED that the cost of updating the insignia for past Chairmen be sought from the manufacturer, to be considered by the Council at a future meeting.

*County Councillor Jeffels joined the meeting at this stage, having attended the meetings of other Parish Councils the same evening.*

## 170 JUBILEE ALLOTMENTS

No matters were raised.

## 171 HIGHWAYS

(a) Further to minute 166 (a) (iii) of this meeting, the Council considered a verbal report by Councillor Jeffels, concerning:

### (i) parking restrictions on Station Road, Crossgates

RESOLVED that, further to minute 124 (a) (i) of the meeting held on 8 October 2019, it be noted the County Council's Highways Department had requested its Legal Services expedite the letter to be sent to all residents in Station Road outlining draft proposals for no parking areas.

### (ii) traffic calming for the safety of pedestrians crossing the B1261 at Crossgates

RESOLVED that, further to minutes 124 (a) (ii) of the meeting held on 8 October 2019, it be noted:

- (a) the County Council's engineer(s), traffic engineering had concluded the installation of a traffic island would result in significant additional costs to alter junctions and inconvenience to the public, as all traffic leaving Crab Lane would have to turn left to Seamer and that from Rowan Fields to the Byways roundabout.
- (b) the installation of traffic lights at the Scarborough Road, Stoney Hags Road and Pasture Lane junction, Seamer would necessitate a reduction in the existing speed limit between Seamer and Crossgates from 60 to 40 miles per hour (mph).
- (c) the area was to benefit from the installation of temporary vehicle activated signs and a community speed watch scheme by the Parish Council and community.
- (d) there may now be a stronger case to reduce the speed limit within the built-up area on both sides of the B1261 at Crossgates to 30 mph.
- (e) Councillor Jeffels' proposal to seek a site meeting with the County Council's engineer(s), traffic engineering be accepted with thanks.

### (iii) a public meeting at Crossgates Community Centre

RESOLVED that Councillor Jeffels' confirmation that he would arrange a further public meeting at Crossgates Community Centre, to consider near final proposals for the parking restrictions on Station Road and traffic calming for the safety of pedestrians crossing the B1261 at Crossgates, be accepted with thanks.

### (iv) delay on the operation of the pedestrian crossing on Main Street, Seamer

RESOLVED that, further to minute 145 (ii) of the last meeting, it be noted this matter had been raised further for resolution by the County Council's traffic signals team.

### (v) a large circular bump in the road at the top end of School House Drive, Seamer

RESOLVED that it be noted this matter, which had been reported by a Parishioner to the clerk and on to the Highways Department on 9 December 2019:

- (a) had been like this for over 18 years and did not appear to be getting significantly worse.
- (b) was inspected annually and would be inspected again in the early part of 2020.
- (c) was caused by a large water chamber constructed from concrete with a 'concrete biscuit' on top with the manhole in it, which when built was not properly compacted and, over years, the road surface had sunk.
- (d) would require a reconstruction of the road, kerbing and footpaths to rectify it, for which the County Council advised it did not have the financial resources.

(b) Further to minute 140 (vi) (b) of the last meeting, the Council considered:

### (i) flooding near the Byways roundabout, Crossgates

RESOLVED that Councillor Jeffels' offer to raise the matter with the County Council's Highways Department for action be accepted with thanks.

- (c) The Council considered a verbal report by Councillor White, concerning:
- (i) **Lack of dropped kerb or footpath at the Byways side of the B1261 Station Road coming off the roundabout**  
RESOLVED that Councillor Jeffels' offer to raise the matter with the County Council's Highways Department for action be accepted with thanks.
- (b) The Council considered a verbal report by the Vice-Chairman, concerning:
- (i) **Excessive loose chippings following resurfacing of Main Street, Seamer**  
RESOLVED that Councillor Jeffels' offer to raise the matter with the County Council's Highways Department for action be accepted with thanks.

## 172 EXCLUSION OF THE PUBLIC

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act) relating to:

- (a) the financial or business affairs of another party, and the amount of expenditure and/or terms proposed for the supply of goods or services (*minute 173, below*).
- (b) any recipient of any service provided by the authority (*minute 174, below*).

## 173 ROAD SAFETY: TEMPORARY VEHICLE ACTIVATED SIGNS (VAS)

Further to minute 150 of the last meeting, the Council considered a legal agreement.

RESOLVED that:

- (i) the Deployment Schedule be completed to deploy 2 signs in combination at the following approved locations for periods of no more than 42 days (6 weeks) at each location:
- Period 1
- Lighting column no 17 – Main Street, Seamer
  - Lighting column no 159 – B1261 Crossgates
- Period 2
- Lighting column no 6 – Cayton Low Road, Crossgates
  - Lighting column no 7 – Stoney Hags Road
- (ii) the signs be mains powered while they are attached to the lighting column.
- (iii) subject to the Council's insurers confirming cover with only a reasonable increase, if any, to the annual premium, the Chairman be authorised to sign and return the agreement on behalf of the Council for signature by the County Council.
- (iv) following receipt of a copy the agreement signed also on behalf of the County Council, the clerk be authorised to place the order for the equipment, installation and training.

## 174 JUBILEE ALLOTMENTS

### (a) Request from a tenant to erect a frame and temporary cover

Further to minute 152 (a) of the last meeting, the Council considered a report by the clerk, incorporating the responses received from tenants of adjacent plots.

RESOLVED that:

- (i) the size of the proposed frame be out of character with the allotments.
- (ii) approving the frame would set a precedent for large structures on other plots, further affecting the appearance of the allotments.
- (iii) for the aforementioned reasons, the request not be approved.

*The meeting closed at 9:00 pm*

The next meeting of the Council will be held in the Crossgates Community Centre, Crossgates, Scarborough on 14 January 2020 commencing at 7.00pm